

Fraternity & Sorority Life

Graduate Assistantship

The successful Fraternity and Sorority Life (FSL) Graduate Assistant will assist in providing leadership in the Fraternity and Sorority Community. S/he will: intentionally and collaboratively create positive environments, enhance student learning and development, celebrate diversity and multiculturalism, and manage processes that are supportive of the mission of SALP and Western Michigan University.

Responsibilities:

Support the Assistant Director for RSO Development & Fraternity & Sorority Life in the following ways:

- Co-advise the College Panhellenic Council, Interfraternity Council, National Pan-Hellenic Council, and the Multicultural Greek Council in all endeavors and activities, promoting learning, values congruence and personal and organizational development
- Attend regular council meetings
- Assist with Fraternity and Sorority judicial matters as needed or available
- Coordinate monthly roundtable meetings with chapter presidents and council leaders and arrange individual meetings with chapter and/or council leaders as necessary
- Plan and implement officer training and transition programs, chapter advisor in-service programs, and Fraternity and Sorority Community-wide leadership programs
- Assist with recruitment and intake efforts when needed
- Complete and compile statistics, semester grade reports, and other community data as assigned
- Conduct regular program evaluations, end-of-semester reviews with each chapter, and annual community assessments
- Research best practices in leadership and organizational development
- Orient chapter officers to services available at the university
- Attend Association of Fraternity Advisors Annual Meeting and other FSL conferences as needed
- Perform other duties as assigned to support Fraternity & Sorority Life and SALP.

Requirements:

A Bachelor's degree, experience with advising student organizations, significant leadership experience and graduate program acceptance (Higher Education & Student Affairs or related program preferred). Effective interpersonal skills, ability to work with diverse groups of students, teamwork skills, conflict mediation skills, ability to manage multiple tasks, strong organizational skills, outstanding written and verbal communication skills, and knowledge of student learning and development are also necessary. Knowledge of fraternal organizations and/or membership in a fraternity or sorority is preferred. Position begins on or around June 25th, 2012.

Remuneration:

In 2011-2012, compensation was \$14,145.00 for the 10 month appointment, out-of-state tuition waiver for the first year (up to 6 credit hours/semester Fall and Spring & 3 credit hours Summer II). This is conditional upon being accepted and enrolled full time in a graduate program. The graduate assistantship is an average of 20 hour per week, 10-month appointment, renewable upon satisfactory performance. Also included are: reserved parking, 10% bookstore discount, and professional development opportunities.

Application Contact Person:

Please submit a resume and cover letter. Priority consideration will be given to those who apply on or before January 23, 2012.

Name: Chris Sligh; Title: Director, Student Activities & Leadership Programs

Preferred method: email- chris.sligh@wmich.edu

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**Student Activities & Leadership Programs
Western Michigan University**