

Application for Undergraduate Admission

WESTERN MICHIGAN UNIVERSITY



Office of Admissions
1903 W Michigan Ave
Kalamazoo MI 49008-5211

Freshman Applicants

As a current high school senior, in order to make the best possible transition from high school or home school to WMU, we encourage you to apply as early in your senior year as possible. Eligible students who have a complete application file by December 5 will receive priority consideration for WMU scholarships.

Whether you apply online, mail your application, or meet with us one-on-one for an onsite admission, the major factors we consider in our admission decision are grade point average, ACT/SAT scores (optional writing test recommended), college prep courses taken, and trend of grades. Additionally, we will review other variables such as letters of recommendation, the optional essay, and extra-curricular participation.

We strongly recommend that students complete a rigorous college preparatory curriculum that would include minimally: four years of English; three years of mathematics, including Algebra I and higher; three years of social sciences; three years of science (at least two of biology, chemistry or physics); and one year of foreign language (two years for those students pursuing a major in the College of Arts and Sciences).

A good academic performance in your senior year is the bridge to a successful first year at WMU. Because your success is important to us, we will review your final high school grades to confirm your admission.

Transfer Applicants

All applicants must have an official college transcript sent from each institution attended. Applicants with at least a 2.00 (C) grade point average (as computed by WMU) in transferable course credits will be considered for admission. Courses completed as well as the trend of the most recent grades will also be taken into account.

If you have earned fewer than 26 semester hours (39 quarter/term hours) at the time of application you also must submit either an official high school transcript, and ACT or SAT scores (if you graduated from high school in the last two years), or an official GED score.

When applying we encourage you to use the following chart to allow yourself the best registration opportunity. Some academic programs have a separate admission process, so check the online catalog at www.wmich.edu/catalog/ to see if you need to apply earlier than the dates shown. You can use the checklist on the back of this application as your guide to enrollment.

TO START CLASSES	APPLY BY	REGISTRATION BEGINS
Fall semester	Early January	Early March
Spring semester	September	Early October
Summer I	December	Mid-February
Summer II	December	Mid-February

See application deadlines in the instructions on the next page.

After being admitted, you'll receive a reference sheet called "Transfer Notes" with a credit evaluation showing how your transfer courses have been accepted for WMU credit. After you receive and review this information, it's important that you promptly call the appropriate college advising office to arrange for academic advising. Your advisor then will apply the appropriate transferable credits to your program, major and minor at WMU. This is an essential step before you register for your future classes, which is done via the Web. Applying early and promptly seeing your WMU advisor will ensure that you can register during your priority status time.



Instructions

All Applicants

Record your name as it appears on your social security card. The social security number is required to apply for federal tax credits, financial aid, and/or campus employment, but otherwise is optional. You will be assigned a WMU ID (WIN) number when admitted.

Freshman Applicants

1. If you are a high school senior or previously graduated but never enrolled in any other college, select the "Entering Freshman" option in Item 16. Refer to the Undergraduate Majors list to select your intended major and record this information in Item 19. If you are undecided about your major, choose "University Curriculum."
2. If your intended major is in the College of Fine Arts, Interior Design, or Occupational Therapy, a separate application is required for admission to the major. The Bronson School of Nursing reviews and selects applicants for pre-nursing after the University admission decision is made. Be sure to review the appropriate department website for additional information and deadline dates.

3. Attach the \$35 nonrefundable application fee, **check or money order payable to Western Michigan University**, to the application. To pay the application fee with a credit card, complete the Application Fee Credit Card Payment Form and attach it to your application.

4. Take your completed application and fee to your high school counselor. The counselor will complete the school's portion of the application and mail it directly to us along with an official copy of your high school transcript.

5. WMU requires the ACT or SAT for admission. When you register for the test and select WMU, your scores will be sent directly to us. **WMU's ACT code is 2066; SAT code is 1902.** If you have been out of high school two or more years when you apply, you will be notified if the ACT or SAT is required.

6. If you have taken the GED, arrange to have official scores sent directly to us from the State Board of Education.

Transfer, Second Bachelor's, or Post Baccalaureate Initial Teacher Certification Applicants

1. You should apply a minimum of six months prior to the semester you plan to enroll (e.g., apply in January for fall). **The priority application deadlines are August 1 for fall semester and December 1 for spring semester.** After these dates, the Office of Admissions will work with students who complete their application files in time to enroll for the requested term. In some cases admission may need to be deferred to a subsequent term.

2. If you are transferring from another institution, select the "Transfer" option in Item 16.

3. If you have a bachelor's degree and are applying for a second bachelor's degree or initial teacher certification, check "yes", and select the appropriate option in Item 18.

4. Refer to the Undergraduate Majors list to select your intended major and record this information in Item 19. If you are a licensed nurse and have selected Nursing as your intended major, please include a copy of your current license with your application.

5. If your intended major is in the College of Fine Arts, Interior Design, or Occupational Therapy, a separate application is required for admission to the major. The Bronson School of Nursing reviews and selects applicants for pre-nursing after the University admission decision is made. Be sure to review the appropriate department website for additional information and deadline dates.

6. Attach the \$35 nonrefundable application fee, **check or money order payable to Western Michigan University**, to the application. To pay the application fee with a credit card, complete the Application Fee Credit Card Payment Form and attach it to your application.

7. Mail your completed application directly to the Office of Admissions.

8. Request that **all** colleges you have attended send an official transcript directly to our office. If you have completed fewer

than 26 transferable semester hours (39 quarter/term hours), your high school transcript or official GED scores also must be sent.

Non-Degree Applicants

1. Non-Degree Status. If you are not seeking a degree and only wish to take classes, select this option in Item 16 on the application. Mail your completed application, along with the \$35 nonrefundable application fee, directly to the Office of Admissions. Students seeking non-degree status who have been enrolled in any academic institution within the preceding five years must meet the same admission criteria as degree-seeking students. Request that each school attended send an official transcript directly to us. If you have not been enrolled in any institution for five or more years, transcripts may not be required for this status. The conditions of admission for enrollment as a student with non-degree status are outlined in the WMU Undergraduate Catalog. **Acceptance for non-degree status does not constitute degree admission to WMU.**

2. Senior Citizen's Opportunity Program in Education (SCOPE). Persons 62 years of age or older may qualify for this non-degree program. Students who want to register for credit are not eligible for SCOPE.

Additional Information

1. Seita Scholarship applicants: Please complete Item 22 on the application.

2. Active or discharged military applicants: Please complete Item 23 on the application.

3. If you applied or were admitted within the previous two years, but never attended WMU, or if you have not attended for more than one year, you must use the Readmission Application available in printable form at www.wmich.edu/admissions/undergradapp/readmitapp.pdf

4. If you are currently enrolled at another accredited institution and wish to apply for guest status at WMU, visit www.wmich.edu/admissions/guest for additional application information.

Non-U.S. Citizens

1. If you are not a U.S. citizen, but have an **I-551** permanent resident card or asylum or refugee status, apply using this application. A copy of your I-551 card **must** be sent with this application to avoid processing delays.

2. Non-U.S. Citizens with other than an I-551 card should not use this application. Application information is available at www.wmich.edu/oiss.

3. If you have lived in Michigan for at least the past two consecutive years and will be graduating from a Michigan high school or will be transferring from a Michigan community college, and you do not have a social security card, you should apply using this application. Select the second option in Item 14 on the application if you wish to be considered for the First Step Program.

Undergraduate majors

Select your intended major from this list and write the major and corresponding code, shown in parentheses, in item 19. Students selecting intended majors in Communication, Business, Education, Engineering, Fine Arts, Interior Design, Health and Human Services, and Psychology will be placed in the appropriate pre-program until requirements have been met. If you are undecided, choose University Curriculum (UNV).

Arts and Sciences

Africana Studies (AFRJ)
Anthropology (ANTJ)
Biochemistry (BCHJ)
Biology (BYLJ)
Biomedical Sciences (BMLJ)
Business-Oriented Chemistry (BUCJ)
Chemistry (CHLJ)
Communication (PRCO)
Communication Studies (CMUP)
Criminal Justice (CRJJ)
Earth Science (ERLJ)
Economics (ECLJ)
English (ENLJ)
Environmental Studies¹
Film, Video, and Media Studies (FVMP)
French (FHLJ)
Geochemistry (GCMJ)
Geography (GGLJ)
Geology (GELJ)
Geophysics (GEPJ)
German (GRLJ)
Global and International Studies (GBLJ)
History (HYLJ)
Hydrogeology (HYGJ)
Interpersonal Communication (IPCP)
Journalism (JNLP)
Latin (LTLJ)
Mathematics (MHLJ)
Organizational Communication (OCMP)
Philosophy (PHIJ)
Physics (PHLJ)
Political Science (PSLJ)
Psychology (PRPY)
Public History (PUHJ)
Public Relations (PURP)
Religion (RELJ)
Sociology (SOCJ)
Spanish (SPLJ)
Statistics (STAJ)
Telecommunications and Information Management (TMLP)
Tourism and Travel (TOUJ)
Women's Studies¹

Aviation

Aviation Flight Science (PRFL)
Aviation Maintenance Technology (MTCJ)
Aviation Science and Administration (AVAJ)

Haworth College of Business

Accountancy (ACTP)
Advertising and Promotion (ADVP)
Computer Information Systems (CMIP)
Economics (ECBP)
Electronic Business Design (EBZP)
Finance (FINP)
Food and Consumer Package Goods Marketing (FMKP)
Human Resource Management (HRMP)
Integrated Supply Matrix Management (ISMP)
Management (MGTP)
Marketing (MKTP)
Personal Financial Planning (FNPP)
Sales and Business Marketing (SBMP)
Telecommunications and Information Management (TMBP)

Education

Athletic Training (PRAT)
Biology: Secondary Education (BYSP)
Chemistry: Secondary Education (CHSP)
Community Health Education (PRHL)
Dietetics (DIDJ)
Early Childhood Professional Education:
Elementary Education (ECEP)
Earth Science: Secondary Education (ERSP)
Elementary Professional Education (EPEP)
English: Secondary Education (ENSP)
Exercise Science (PRXS)
Family and Consumer Science Teacher Education: Secondary Education (FCSP)
Family Studies (FSDJ)
Food Service Administration (FADJ)
French: Secondary Education (FHSP)
Geography: Secondary Education (GGSP)
German: Secondary Education (GRSP)
Health Education Teaching (PRHS)
History: Secondary Education (HYSP)
Industrial Technology: Secondary Education (INSP)
Interior Design² (IDDP)
Latin: Secondary Education (LTSP)
Mathematics: Secondary Education (MHSP)
Occupational Education Studies (PROE)
Physical Education: Teacher/Coach, Elementary and Secondary (PRPE)
Physics: Secondary Education (PHSP)
Political Science: Secondary Education (PSSP)
Recreation (PRRE)
Secondary Education in Business (SUSP)
Secondary Education in Business-Group Major (SGSP)
Social Studies: Secondary Education (SLSP)
Spanish: Secondary Education (SPSP)
Special Education: Cognitive Impairments/Learning Disabilities, Elementary (SCEP)
Special Education: Cognitive Impairments/Learning Disabilities, Secondary (SCSP)
Special Education: Emotional Impairments/Learning Disabilities, Elementary (SEEP)
Special Education: Emotional Impairments/Learning Disabilities, Secondary (SESP)
Technology and Design: Secondary Education (TDSP)
Textile and Apparel Studies (TXDJ)

Engineering and Applied Sciences

Aeronautical Engineering (AERP)
Chemical Engineering (CHGP)
Civil Engineering (CIVP)
Computer Engineering (CEGP)
Computer Science: General (CSGJ)
Computer Science: Theory and Analysis (CSTJ)
Construction Engineering (CENP)
Electrical Engineering (EENP)
Engineering Graphics and Design Technology (EGRP)
Engineering Management Technology (UEMP)
Imaging (IMGJ)
Industrial and Entrepreneurial Engineering (IEEP)
Manufacturing Engineering (MEGP)
Manufacturing Engineering Technology³ (MFTP)

Mechanical Engineering (MEGP)
Paper Engineering: Environment (PEVP)
Paper Engineering: Process (PENP)
Paper Science (PSCJ)

Fine Arts⁴

Art (PRAR)
Art Education⁵ (PRAE)
Art: Graphic Design (PRAR)
Art History (PRAR)
Dance (PRDA)
Music (PRMU)
Music Composition (PRMU)
Music Education (MSSP)
Music Performance: Instrumental (PRMU)
Music Performance: Jazz Studies (PRMU)
Music Performance: Keyboard (PRMU)
Music Performance: Vocal (PRMU)
Music Theatre Performance (PRMU)
Music Therapy (PRMU)
Theatre: Design/Technical Production (PRTR)
Theatre: Performance (PRTR)
Theatre: Stage Management (PRTR)

Health and Human Services

Interdisciplinary Health Services (PRIH)
Nursing⁶ (PRPR)
Occupational Therapy^{7,8} (PROT)
Social Work (PRSW)
Speech Pathology and Audiology (PRSA)

Undecided

University Curriculum (UNV)

Pre-Professional Programs⁹

Dentistry
Law
Medicine

Majors are subject to change.

Please note:

- 1 Taken along with another major. Select from list.
- 2 Separate major application required. Visit www.wmich.edu/fcs/itd for information and deadline dates.
- 3 Program offered in Muskegon, Benton Harbor, Lansing and Battle Creek only.
- 4 All Fine Arts majors require either portfolio review or audition for admission to the major. Visit www.wmich.edu/cfa for information and deadline dates.
- 5 A BFA undergraduate program. Post-baccalaureate course work required for teacher certification.
- 6 The Bronson School of Nursing reviews and selects applicants for pre-nursing after the University admission decision is made. Visit www.wmich.edu/hhs/nursing/admissions for additional information.
- 7 Separate major application required. Visit www.wmich.edu/hhs/ot for information and deadline dates.
- 8 A four plus one program track, which leads to an undergraduate degree in Interdisciplinary Health Services and a graduate degree in Occupational Therapy.
- 9 Students electing a Pre-Professional Program must also select an intended major.



\$35 nonrefundable application fee required.

WESTERN MICHIGAN UNIVERSITY

Application for Undergraduate Admission

Read the application instructions before completing this form. Please type or print in ink.

1 Name (last, first, middle – as it appears on your Social Security card) _____ 2 Former Name _____

3 Home Address (include city / state / zip+4) _____ 4 Phone with area code _____
()

5 Mailing Address (if different) _____ 6 E-mail Address _____ 7 Cell or Alternate Phone _____
()

8 Social Security Number _____

The information in items 9-11 is optional and is not considered when determining admissibility.

9 For purposes of government reporting, please select the **one** racial/ethnic group with which you most closely identify:

White, Non-Hispanic Black, Non-Hispanic
 Hispanic Asian or Pacific Islander
 American Indian or Alaskan Native

If you are multiracial, check all that apply:

White, Non-Hispanic Black, Non-Hispanic
 Hispanic Asian or Pacific Islander
 American Indian or Alaskan Native

10 Birth Date (MM/DD/YY) _____

11 Gender Male Female

12 In which state do you claim your legal residence?

How long have you lived there?

13 Country of Citizenship: _____

14 Non-U.S. Citizen only

I have an I-551 permanent resident card. Date: _____
A photocopy of your I-551 card must be sent with this application.

I am requesting consideration for the First Step Program.

15 The ACT or SAT is required for all freshmen applicants (see instructions).

ACT/SAT taken
 ACT/SAT will be taken
Month _____ Year _____
Month _____ Year _____

16 Application Status

Degree

Entering Freshman
 Transfer
 Non-Degree to Degree status

Non-Degree

Non-Degree status
 SCOPE

17 Planning to enroll

Fall (Sept.) 20 _____
 Spring (Jan.) 20 _____
 Summer I (May) 20 _____
 Summer II (June) 20 _____

18 Do you have a Bachelor's Degree?
 Yes No

If you answered "yes," select the appropriate option:

Second Bachelor's
 Post-Baccalaureate Initial Teacher Certification
 Second Major/Minor (WMU graduates only)

If you selected teacher certification, then indicate your intended program:

Elementary Education
 Secondary Education
 Special Education

19 Write your intended major and major code in the space provided.

Intended Major: _____

Intended Major Code: _____

If you intend to pursue a pre-professional program check the appropriate box.

Pre-Dentistry
 Pre-Law
 Pre-Medicine

20 List all high schools, colleges, universities, and all other post-high school educational programs you have attended, including WMU if applicable. Request that each school send an official transcript directly to the Office of Admissions. Failure to report all educational institutions attended will invalidate your application and may result in dismissal if admitted. Transfer credit will not be granted for any schools not listed.

NAMES OF HIGH SCHOOL(S)/COLLEGES AND CITY/STATE
(If you need more space, please attach additional sheet.)

DATES ATTENDED
Mo / Yr to Mo / Yr

GRADUATION DATE
Month Year

Application continues on back. Your signature is required to complete this application.

OFFICE USE ONLY

GPA _____	Class Rank _____ / _____	ACT/SAT _____	Scholarship _____
Honors GPA _____	FL _____	ACT/SAT _____	SIS Init/Date _____
RGPA/SSG _____	FL Grade/Yrs _____ / _____	GoWMU _____	Admit Ltr _____

Decision: _____

Comments: _____

Letter: _____

21 List all courses to be completed in the current school year.

Current Semester/Term Course Name	Amount of Credit	Course Prefix/ Number (College only)	Next Semester/Term Course Name	Amount of Credit	Course Prefix/ Number (College only)

22 Seita Scholarship applicants: Were you in foster care on or after your 14th birthday? Yes No

23 Are you active military? Yes No Discharged military? Yes No

24 WMU alumni family members (check as appropriate) Mother Father Sister Brother

List other immediate family members who are WMU alumni: _____

25 (Optional) Parent/Guardian/Spouse information. Circle appropriate relationship.

_____	_____	_____	Parent	Guardian	Spouse
NAME	ADDRESS	CITY/STATE/ZIP			
_____	_____	_____	Parent	Guardian	Spouse
NAME	ADDRESS	CITY/STATE/ZIP			

26 Essay If you believe your academic record is not as strong as it should be, please attach a typed, one-page statement that helps us understand why you believe you can be academically successful at WMU.

A nonrefundable application fee of \$35 must accompany this application. Please include the last four digits of the student's social security number on check or money order to assure proper account credit.

I certify that all answers in this application are complete and accurate. I understand that inaccurate or incomplete information on any part of this application may result at any time in cancellation of admission or registration, program dismissal, modification of student status, and/or revocation of earned degree with no refund of amounts paid. If admitted, I acknowledge I must comply with University policies, rules, and procedures. I also understand that the University reserves the right to withdraw, revoke, and/or cancel an admission or other decision at any time it deems this action is warranted.

Signature _____ Date _____
Your signature is required to complete this application.

**Current high school students: Take this application and fee to your high school counselor.
 All other applicants: Mail the completed application to the address on the bottom of this page.**

TO BE COMPLETED BY HIGH SCHOOL OFFICIAL

1 Secondary School _____ ACT/ETS High School Code _____
 City, State, Zip _____

2 Overall GPA: _____ 4-pt scale Other _____-point scale Honors and/or AP courses offered: Yes No
 Student has completed: Six Semesters Seven Semesters Graduated Rank in class: _____ of _____

3 Counselor comments are helpful to the admissions committee in the evaluation of the student's application. Please use the space below or a separate sheet for your comments. If you would like to speak with an admissions representative, please check here:

SCHOOL OFFICIAL'S NAME (please print) _____ POSITION _____

SIGNATURE _____ DATE _____ PHONE _____

**Please send this application and an official transcript to:
 Western Michigan University, Office of Admissions, 1903 W Michigan Ave, Kalamazoo MI 49008-5211**



Freshman Applicant Checklist

- Arrange a campus visit.
- Take ACT or SAT; have scores sent to WMU.
- Apply. Take completed WMU application and \$35 application fee to your high school guidance office.
- Separate application to the major is required for all students considering Fine Arts, Interior Design, or Occupational Therapy. The Bronson School of Nursing reviews and selects applicants for pre-nursing after the University admission decision is made. Be sure to review the appropriate department website for additional information and deadline dates.
- A complete application file in Admissions by **December 5** is required for priority consideration for WMU scholarships.
- Receive your letter of admission and Bronco Net ID.
- Avoid “senioritis” —we review senior grades for all admitted students.
- Complete the federal financial aid application (FAFSA) as soon as possible after January 1.
- File your FAFSA by March 1 to be eligible for the Michigan Competitive Scholarship.
- Return your residence hall contract promptly.
- Register to attend New Student Orientation.

Transfer Applicant Checklist

- Arrange a campus visit.
- Submit admission application (see instructions for deadlines). Some programs have special deadlines.
- Request that official transcripts from every college you’ve attended be sent to the Office of Admissions.
- Separate application to the major is required for all students considering Fine Arts, Interior Design, or Occupational Therapy. The Bronson School of Nursing reviews and selects applicants for pre-nursing after the University admission decision is made. Be sure to review the department website for additional information and deadline dates.
- Complete a financial aid application (FAFSA) as soon as possible after January 1.
- Apply by **March 1** for priority consideration for transfer scholarships.
- Receive letter of admission, “Transfer Notes,” credit evaluation and Bronco Net ID.
- Call promptly for an academic advising appointment. Ask if you need to meet with a major/minor advisor as well.
- Access **Go WMU** to register online for classes.
- Return your residence hall contract promptly.
- Register to attend a transfer orientation program.



Application Fee Credit Card Payment Form

To charge your \$35 nonrefundable application fee to your credit card, complete this form and attach it to your application.

APPLICANT'S NAME

LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER

I authorize Western Michigan University to charge my account. Please charge my: Visa MasterCard Discover

CARD NUMBER

EXPIRATION DATE

SECURITY CODE (LAST 3 DIGITS) FROM CARD BACK

CARDHOLDER'S NAME

CARDHOLDER'S SIGNATURE