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**APA Executive Board Meeting Minutes**  
**March 13, 2009**  
**Bernhard Center Faculty Dining Room**

The meeting was called to order at 11:30 a.m.

**ROLL CALL**

**Present:** Angel, Broomell, Ciccantell, Emmert, Hunt, Kurtz, O'Bryan, Ramlow, Seth, Wicklund

**Absent:** Glock, Kohlert, McLaughlin, Odehnal, Scrivener, Sydlik, VanDyken

**MINUTES** – Motion passed to approve February executive board meeting minutes and January general membership meeting minutes

**PRESIDENT'S REPORT**

- Budget
  - Governor has offered stimulus package money to recover this year's 3% loss but there are strings attached to tuition levels
  - Currently looking at a budget model with 3% increase to P & A
  - Extra building funding from federal government intended for Sangren was cut
- Enrollment
  - Can we use the stimulus package to increase students?
  - Veterans require special services
  - Retention and admits are down compared to last year at this time
  - Presidential Scholarship is available to help with out of state tuition costs
- Holtyn/BCBS
  - Extremely close to final plan for Holtyn/BCBS
  - Western Wellness Website is being developed and will be rolled out at the year-end Holtyn celebration

**TREASURER'S REPORT**

- January Treasurer's report was reviewed and approved

**CORRESPONDING SECRETARY REPORT**

- Spring Luncheon scheduled for Friday, May 15 featuring a wellness theme
  - Becky Argue from Holtyn Wellness program is the Keynote Speaker
  - Amanda Kurtz will demonstrate chair exercise
- Reviewed APA survey results
- Randall James is the winner of a \$25 gift card
- Thank you cards were sent to Dunn, Bailey, Rupps, & Rosine

**SPECIAL PRESENTATION by Brett Berquist, Executive Director of International Programs on ACE Internationalization Laboratory**

- Working on ways to internationalize curriculum
- Conducting self and peer review of international activities at WMU
- Offering programs to encourage both faculty & staff participation
  - Queretero, Mexcio summer exchange
- Fulbright program expansion
- Expansion of international student recruitment
- Provide greater study abroad opportunities
- Asked board to encourage membership to complete online survey

**COMMITTEE REPORTS AND DISCUSSION**

- Membership
  - Distributed updated list
  - E-mail sent to members and non-members
- Professional Development
  - Lynda.com program had about 30 people in attendance.
  - Wednesday, May 27 – WMU Day at the Capitol
- Awards & Recognition
  - Information will be distributed in April for Scholarship
  - Kurtz will e-mail balance of account so that number of awards may be determined
- Special Events
  - 5:01 planned for Tuesday, March 17 at the Grotto
  - Casino trip to Soaring Eagle has a full bus
  - Future event ideas
    - Art Hop
    - Card Night
  - Survey will be done on APA website
    - Prize needed for survey participation – WMU t-shirt
- Make A Difference Awards
  - April 20 at 2:00 p.m. in the President's Dining Room
  - 7 APA eligible members and 4 PSSO members will be recognized

**NEW BUSINESS**

- Board approved a \$150 donation to the Deither Haenicke Fund

The meeting was adjourned at 1:32 p.m.

Respectfully Submitted,

Faith Wicklund  
Recording Secretary

**Upcoming Meetings:**

Executive Board – Friday, April 10 – 11:30 am - 1:30 pm – BC Faculty Dining Room