
**APA Executive Board Meeting Minutes
August 14, 2009 - Approved
Bernhard Center Faculty Dining Room**

The meeting was called to order at 11:05 a.m.

ROLL CALL

Present: Angel, Emmert, Glock, Hunt, Kohlert, Nemire, O'Bryan, Ramlow, Seth, Vine, Wicklund

Absent: Broomell, Ciccantell, Cole, Kurtz, McLaughlin, Reid

MINUTES – Motion passed to approve July executive board meeting minutes as amended.

PRESIDENT'S REPORT

- Meetings with Lowell and Felicia are now being done bi-monthly per Lowell's request.
- New format for the Lowell and Felicia agenda using information sharing and discussion points as the two main points.
 - Under information sharing, we will cover marketing and what APA is doing to help build community or where our members are serving across campus; highlight special events; and/or member feedback from surveys.
 - Under discussion points, we will cover budget, creative ideas for dealing with the budget; facilities updates (arena update); and/or new policy changes (parking services students charging their accounts for parking passes)
- Seth sent a personal note to President Dunn on behalf of APA acknowledging the 2 percent increase
- The agenda for the September general meeting is being finalized. Pat Holton and Lisa Marshall will be presenting the University's pandemic policy and Jen Bailey, with Danna Downing (Holtyn), will be presenting the approved one-to-one Holtyn program. These both will be followed-up with a Lunch 'n' Learn on these topics.

VICE PRESIDENT'S REPORT - No report

TREASURER'S REPORT

- July Treasurer's report was reviewed and approved

CORRESPONDING SECRETARY'S REPORT

- APA plaques in the Administration Building (by Human Resources) have been updated. A new plaque has been purchased for the Tony Griffin award.

RECORDING SECRETARY'S REPORT - No report

COMMITTEE REPORTS AND DISCUSSION

- Membership
 - We now have 218 members
- Nominations and Elections
 - Sue Oole is interested in filling the Academic Affairs vacancy but she has to check with her supervisor first. Glock will contact Julie Lenczycki to see if she is interested in filling the Business and Finance vacancy.

M I N U T E S

- Compensation
 - PSSO put their compensation letter up on their Website listing their top four points.
- Professional Development
 - Working on the Lunch 'N' Learn programs with Pat Holtyn and Jen Bailey
- Awards & Recognition
 - No report
- Special Events
 - Golf Outing August 14, 2009
 - 49 people registered along with 9 volunteers
 - Reviewed the draft budget noting approximately \$426 profit to APA
 - Thanks to the committee for their hard work - Lynda Hunt, Megan Anderson, Luann Harden, Chris Voss, Andy Arnold, Kirk Sundling, Matt Newton, and Bryon Glock
 - Fall Frolic – October 2nd Held at Gail Kurtz's house
 - Invitation is being finalized and reservations are being set-up to be done electronically
 - Executive Board members are asked to attend this event and bring one new person with them to it.
 - O'Bryan has pictures from last year that she will send to Sundling for use with the invitation and on the Website.
 - Requested and moved that up to \$200 for food expenses for this event; Motion approved.
 - Lunch at the Stadium - Lunch will be at the Gill Box along with a tour of the Seeyle Building – October 8th
 - Discount lunch cost for members
 - Requested and moved that \$100 for the cost of the lunch; Motion approved.
- Other
 - Western Wellness - Were planning on a farmer's market but ran into a problem with insurance required for the event. University Business Services is working on this.

OLD BUSINESS

- Goals
 - Further work on proposed goals (Marketing, APA Involvement, and Use of Technology) tabled to the next meeting.

NEW BUSINESS

- United Way
 - President Dunn is the chair of this year's campaign. APA should help with the campaign--let people know APA supports the effort. The group agreed for Seth to explore if APA could have personalized shirts.
 - The Student Recreation Center is competing against Central Michigan to see who can raise the most funds. The winner will be announced at the WMU vs CMU football game.

- Treadmill workstation discussed. If anyone is interested in checking this out, contact David Dakin to try it out. You can walk while checking your e-mail!

ANNOUNCEMENTS

- Two events added at Miller
 - November 4 - Post Secret
 - November 7 - Celtic Woman

The meeting was adjourned at 12:42 p.m.

Respectfully Submitted,

Mary Ramlow
Corresponding Secretary

Upcoming Meetings:

Executive Board – Friday, September 11 – 11:30 a.m. - 1:30 p.m. – BC Faculty Dining Room

General Membership Meeting – September 23 – 12-1 p.m. – BC 157-158