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**APA General Membership Meeting Minutes**  
**May 18, 2009**  
**Bernhard Center 157-58**

The meeting was called to order at noon

**PRESIDENT'S REPORT**

- Emmert thanked the officers and executive board members for making this year such a success. He stated it was wonderful serving as president.

**VICE PRESIDENT'S REPORT**

- Seth was recipient of this year's Spirit Award and thanked everyone for their support. She also thanked Emmert for his leadership throughout the year.

**TREASURER'S REPORT**

- Odehnal reported that there was \$3,213.77 in the account. Emmert commented that since this was Joe's last report after serving as the association's Treasurer since 1998, an audit should be done on the account. Emmert also thanked Joe for all the work he has done over those many years.

**CORRESPONDING SECRETARY REPORT**

- Ramlow reported that thank you cards had been sent to presenters at the various programs we had this year. And that numerous cards had been sent out this year to members who had a death in their family.

**RECORDING SECRETARY REPORT**

- No report

**COMMITTEE REPORTS AND DISCUSSION**

- Health and Wellness
  - Seth reported that it was announced at the Spring Luncheon that the Holtyn One-to-One program was now open to all benefit eligible employees and asked everyone to share that information to others.
  - Western Wellness Web page will be up soon with links to the benefits throughout Western
  - There will be a fresh produce stand here at Western on June 15, 16, and 17 for employees to come by and purchase produce directly from the local farmers.
  - Seth also thanked Jen Bailey for all her hard work in getting the Western Wellness program up and running and in keeping the program moving forward.
- Compensation
  - Scrivener reported that the committee has been working on drafting the letter. This year's letter will be more concise since they were told that last year's letter was too detailed. The committee has been meeting several times and plan to have the final draft to the executive board in June.
  - Items covered in the letter are
    - Increase in pay
    - Maintain current benefits but reduce our portion of the cost to 35 percent
    - Flexible work schedule for those areas that can do that
  - Once the letter is finalized and sent out, it will be on the Web page.
- Professional Development
  - McLaughlin reported that the Brown Bag topics covered this year were
    - Pam Rupps presented Lynda.com
    - Greg Rosine about WMU at the capitol on May 27
    - Pat Holtyn – Pandemic Flu
  - McLaughlin requested for folks e-mail her any ideas for future Brown Bag programs

MINUTES

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- Special Events
  - Kurtz reported that the main purpose of this committee is to organize, plan, and facilitate getting people together. We make reasons for people to get together and getting people involved.
  - Carol Hustoles did the *Bargain Hunter's Exchange* Part 2
  - Kirk Sundling is taking over as chair of the committee.
- Awards and Recognition
  - Ramlow reported that the awards below were presented at the Spring Luncheon
    - Outstanding New Professional – Kirk Sundling
    - Outstanding Professional – Mary Ramlow
    - Tony Griffin Award – Gail Kurtz
  - The current officers were then recognized for their service and received a certificate and a WMU ink pen
  - The executive board members were then recognized for their service and received a certificate and a WMU lapel pin
- Membership
  - O'Bryan reported that we currently have 208 members
- Elections
  - McLaughlin announced the officers and executive board members for 2009-2010
    - Officers: President – Amy Seth, Vice President – Bryon Glock, Corresponding Secretary – Mary Ramlow, Treasurer – Faith Wicklund, and Recording Secretary – Michele McLaughlin
    - Executive Board: Academic Affairs – Laura Ciccantell, Julie Scrivener, Michele Cole, and Carol Reid; Administrative Affairs – Lynda Hunt and Wil Emmert; Business and Finance – Gail Kurtz and Laura Vine; Information Technology – Joan O'Bryan and George Broomell; and Student Affairs – Sue Kohlert and Jackie Angel
    - There are still two vacancies—one in Academic Affairs and one in Business and Finance

**NEW BUSINESS**

- APA Scholarships
  - Ramlow stated that there were sufficient funds in the endowment account to select two recipients this year.
    - The winners were Jesse Dekker, son of Jan Dekker; and Anna Copeland, daughter of Dace Copeland
- Incoming President Remarks
  - Seth was excited with the coming year. She is looking forward to representing APA during these times with budget constraints and yet being involved on a social level. Seth believes that if we don't market APA, the administration will not know what we do. She likes seeing new people combined with the history of past members on the executive board. But it is a shared responsibility and Seth looks forward to the new year.

With no additional items to discuss, the meeting was adjourned at 1:10 pm.

Respectfully Submitted,

Mary Ramlow  
Corresponding Secretary