Asylum Lake Policy and Management Council
Thursday, 12 May 2005
7:00 p.m.
Parkview Hills Clubhouse
3707 Greenleaf Circle

"The recorded comments below are expressions of council members and are not approved policy until voted on. The statements were not recorded verbatim and cannot be used as quotes."

AGENDA:

I. Call to Order
Meeting was called to order at 7:00PM.

II. Roll Call
a. Sign-In Roster
Council Members Present: Tom Edmonds, Duane Hampton, Steve Kohler, Ann Paulson, Michael Nassaney, Tim Holysz, Chuck Ide, Todd Kesselring, Paul MacNellis, Pat Klein, Tyler Bassett and Bob Nagler.
Guests Present: David Nesius, Kay Chase, and Cari DeLong

III. Adoption of Agenda
Tom Edmonds moved to adopt the May 12, 2005 Agenda. Seconded by Duane Hampton. All in favor. None opposed.

IV. Approval of 14 April 2005 Meeting Minutes
Tom Edmonds moved to approve the April 14, 2005 meeting minutes. Seconded by Pat Klein. Discussion – Mary Hosley’s name is mis-spelled. This error will be corrected. All in favor. None opposed.

V. Old Business
a. Maintenance Budget for Asylum Lake Preserve (Tim Holysz)

Motion: Tom Edmonds motioned for $18,146.04 to be sought from the KCF to be used by Landscape Services for the maintenance of the Asylum Lake Preserve. Ann Paulson seconded.

Motion Amendment: Tom Edmonds moved to amend the motion to include the requirement of Landscape Services to provide a monthly budget to the Council of maintenance costs. Seconded by Duane Hampton. All in favor. None opposed. Motion with amendment was passed.

- Annual Maintenance costs and calendar of events were passed out.
- Estimated cost and hours that are being done on a yearly basis. Proposed cost for a year totaled $18,146.04.
- Calendar of events throughout the year example- repairs due to storms, prairie burning
- The goal is to burn a third of the prairie each year.
- In the past groups such as ALPA have had work days at the property.
- There is funding for the maintenance of the property that was set aside prior to the formation of this Council. This money will run out in the near future. Future funds will have to be allocated by this Council.
Landscape Services already has a fund and cost center set up for maintenance of Asylum Lake Property. Tim proposed to have Landscape Services generate a work order for every task performed at the property. This would continue for three years in order to generate an accurate figure of yearly maintenance costs.

- If the Council approves this money it would be placed in the existing fund and cost center. The system is already in place. Work orders are currently used at the property.
- There was question as to whether $40 per hour is competitive. It was explained that $40 an hour is what the workers are paid at WMU.
- The 18,000 may last longer than a year.
- It was brought up that $40/hour includes the equipment, workers comp, fuel, insurance, etc.
- By contract WMU will maintain the property until the money runs out. Once the contract is up, the Council can contract out for the maintenance.
- There was general agreement that it is valuable to use volunteer help with clean-up. It is one of the ways community can take ownership of the property.
- There was question as to whether some of the maintenance duties were to be performed by WMU regardless. It was brought up that this may have been something the University had taken on previously but it is not likely that at its current state it can do it in the future.
- Tom Edmonds moved to ask the foundation for the $18,146.04 for maintenance of the Asylum Lake property.
- Tom Edmonds proposed an amendment to the motion to include that a budget be presented to the Council each month. Seconded by Ann Paulson.
- There was a proposed amendment to change the 0 hour budget for signage. It was suggested this could be a separate motion at a later date.
- There was question as to how much is available to the Council on a yearly basis. Between $50-70,000 a year.
- It was suggested in the future it would be helpful to have a summary of the Council’s finances.
- It was suggested that the projects the Council reviews should be put in a type of priority system instead of dealing with them one by one.
- There was general agreement that the Council needs a management plan.
- The Council voted on the motion including the amendment. All in favor. None opposed.

VI. New Business
   a. Research Proposal; Bouwer and Rice Slug Test

   **Motion:** Tom Edmonds motioned to accept the research proposal. Seconded by Chuck Ide. All in favor. None opposed. Motion was passed.

   - Michael Nassaney reported for the Research and Education Committee.
   - The project was summarized for the Council. This research project is to be completed by a masters student in Geosciences. Slug tests will be performed in a man-made aquifer structure already installed at the property. The Committee could determine no other impact from conducting these tests. Once the tests are completed, the visible structures will be removed. The Committee recommended the approval of this project.
   - Tom Edmonds motioned to accept the research proposal. Chuck Ide seconded.
   - Discussion – There was question as to whether a report will be made at the end of the project for the Council’s records. The thesis abstract could be used. This could be put on the website.
   - Landscaping Services may remove the entire structure from the ground once the research is completed.
There was question as to whether there will be any confirmation that the structure has been removed. The Operations Committee should be responsible for this.

The Council voted on the motion. All in favor. None opposed.

There was suggestion that Landscape Services should let Council know of their upcoming activities on the property.

b. Teaching Proposal; Geosciences Hydrology Field Course

Motion: Tom Edmonds motioned to accept the teaching proposal. Ann Paulson seconded. All in favor. None opposed. Motion passed.

- A Geosciences Field Course is scheduled for this summer II semester which would include well drilling and installation. The committee decided to recommend that one well be allowed in well field 1. For other wells Geosciences should be encouraged to drill on other properties such as the College of Engineering.
- There was comment that if these wells could be pulled out of the ground rather than just capped, it would be more acceptable to drill on the property. Duane reported that his students had been able to pull 6 wells out of the ground so far.
- It was explained that the purpose of this recommendation by the Committee was to curtail the well drilling activity on the property, but the Committee did not want to pull the plug on the course.
- There was question as to how soon the pipes can be removed after the course is over. The new wells are used for several years by students.
- Tom Edmonds motioned to accept the teaching proposal. Ann Paulson seconded.
- There was suggestion that the removal of the wells should be part of Geosciences curriculum.
- There was suggestion that these reports should be given to the Council before the meetings.
- These reports could be put on the website in the future.
- There was question as to where the well will be located in well field 1. East down Cherry Lane on the north side.
- There was question as to whether the vehicles used will stay on the roads or be on the property. It was stated that it is necessary to have vehicles on the property. Intent to limit vehicles to only what is necessary. Students arriving not in vans would park outside unless at night for safety issues.
- Council voted to approve the motion. All in favor. None opposed.

VII. Project/Special Committee Reports

a. Operations Committee
   The Operations Committee has not met yet.

b. Research and Education Committee
   - There was comment that it may not be necessary for the Research and Education Committee to report to the Council if the research proposals include no impact to the property.
   - There was general agreement that since the Council has not yet defined “no impact” it is wise to have the Committee report to the Council with all proposals.
   - It was mentioned it is good for the Committee to report to the Council on all proposals because then the Council is aware of what is going on at the property.
   - The Committee is still saving time for the Council.
   - It was agreed the Council should define the term “impact”.
   - It was mentioned the role of the Committee is defined in the Management Framework.
c. Management Plan Committee

- Since the Management Framework states, “within first year of meeting, Council will come up with a management plan.” the Council needs to begin work on a plan.
- Paul MacNellis attended a Stewardship Workshop and collected resources. Met local professional with experience in land stewardship.
- Many things need to be taken into consideration when developing this document such as defining what type of land is the Preserve.
- Paul asked for volunteers to help with this project.
- The plan is to come up with a rough draft and bring it to the Council to discuss.
- It was suggested that the Council should ask the people in the area with experience for help in the deliberations.
- It was mentioned the document should be as simple as possible.
- There was general agreement that this document would be helpful in creating a single vision for Asylum Lake.
- Bob Nagler mentioned a management plan had been drafted for the property in 1976. This could be used as a reference.
- Michael Nassaney volunteered to present an overview of his archeological study including the management recommendations.

VIII. Public Comments

None.

IX. Council/Staff Comments

- Pat Klein stated she was asked by ALPA to present a draft document of the planned boardwalk.
- It was suggested the document should be made available on the website.
- She requested to have this subject put on the agenda for next meeting.

X. Adjournment

- The next meeting will be June 9th, 2005.
- Meeting was adjourned at 8:34PM.