Bronco Bash 2015

Policies, Guidelines and Check-In Procedures

• You will receive a confirmation letter by Friday, August 21, 2015, stating your check-in time and booth assignment.
• Bronco Bash staff are available to assist with load in of materials in the morning. If you will need assistance unloading materials and equipment for your booth, you must arrive at your designated check-in time. If you choose not to check in at this time, we WILL NOT provide transportation of your materials or equipment.
• We are offering optional load-out assistance for participants. We will transport items from your booth to your vehicle. Load-out will begin at 7pm, not before. The charge for this service is $25 and must be pre-paid prior to 8/07/15.
• No cars, trucks, boats or motorized vehicles will be allowed to drive into Bronco Bash at any time.
• We do not provide staff to watch your materials, access to a water source, access to the internet or electricity.
• We will do our best to accommodate special requests regarding booth location. However, as we usually have over 450 participants every year, we cannot accommodate every request. We cannot make any guarantee as to where your booth will be located. Participants may NOT switch or relocate their booth. Doing so may result in removal from Bronco Bash.
• Credit card solicitation is prohibited at Bronco Bash. Vendors may not provide credit card applications or allow signing up for credit cards at Bronco Bash booths.
• Any food items you wish to provide at Bronco Bash must be GIVEN AWAY at no cost to participants. Pre-packaged small candy (i.e. suckers, gum, licorice and mints) is the ONLY approved food item for give away at Bronco Bash.
• No beverages of any kind are allowed as giveaways at Bronco Bash (water, sodas, smoothies, floats etc.) All items MUST be approved by the Bronco Bash staff prior to the event.
• Only registered food vendors will be allowed to sell food and beverages at Bronco Bash.
• Pepsi has exclusive pouring rights on the campus of WMU. This means that Bronco Bash booths are not allowed to give away, sell, or endorse Pepsi or other beverage products during Bronco Bash. In addition, only WMU will be allowed to bring Pepsi products.
• Alcoholic beverages are not allowed on Western Michigan University’s campus.
• Frisbees or other flying objects are not permitted as promotional items.
• You are responsible for providing any special items for your booth that you desire.
• WMU reserves the right to deny access to Bronco Bash based on university contractual agreements.
• WMU reserves the right to remove any group that has music or sound in competition with contracted entertainment or that is disturbing neighboring tables.
• WMU reserves the right to remove any items, vendors, or groups that are in conflict with the educational mission of the University, the WMU Student Code, and/or any applicable university policy (ex: weapons).

Bronco Bash will begin at 3:00 P.M. on Friday, September 11, 2015
www.wmich.edu/broncobash