

WESTERN MICHIGAN UNIVERSITY  
SCHOOL OF COMMUNICATION  
THE MASTER OF ARTS IN COMMUNICATION

GRADUATION CHECKLIST FOR  
MASTER'S STUDENTS WITH COMPREHENSIVE EXAMS

THE FOLLOWING ACTIVITIES SHOULD BE COMPLETED PRIOR TO OR  
DURING THE SEMESTER LISTED.

YEAR ONE: FALL SEMESTER

\_\_\_\_\_ *Meet with temporary advisor.*

\_\_\_\_\_ *In consultation with temporary advisor, prepare tentative program of study;  
discuss capstone options.*

\_\_\_\_\_ *Complete one course of Communication Research Core.*

\_\_\_\_\_ *Complete one course of Communication Foundations Core.*

YEAR ONE: SPRING SEMESTER

\_\_\_\_\_ *Select permanent faculty advisor (Form I) and in consultation with your advisor;  
complete Form II: Permanent Program of Study.*

\_\_\_\_\_ *Submit Forms I and II to Director of Graduate Studies for approval.*

\_\_\_\_\_ *Continue progress on Communication Foundations Core, Communication Research  
Core.*

## YEAR TWO: FALL SEMESTER

\_\_\_\_\_ *Notify Director of Graduate Studies of Eligibility to Complete Examination (Form VII).*

\_\_\_\_\_ *In consultation with permanent advisor, identify area(s) of specialty for examination and file Form V to request appointment of exam committee.*

\_\_\_\_\_ *For April graduation, apply for graduation by December 1.*

\_\_\_\_\_ *Continue progress on Communication Foundations Core, Communication Research Core, and electives.*

## YEAR TWO: SPRING SEMESTER

\_\_\_\_\_ *Complete Communication Foundations core requirement.*

\_\_\_\_\_ *Complete Communication Research core requirement.*

\_\_\_\_\_ *Complete elective course requirements.*

\_\_\_\_\_ *For June graduation, apply for graduation by February 1.*

\_\_\_\_\_ *Prepare for comprehensive exams.*

\_\_\_\_\_ *Complete written comprehensive exam during scheduled examination period.*

\_\_\_\_\_ *Schedule and hold oral defense of comprehensive exam.*

\_\_\_\_\_ *File Form VIII with Director of Graduate Studies.*