

6 September 2007

TO: Faculty Senate Executive Board: O. Abudayyeh, J. Jellies, D. Nisula, W. Rantz, J. Rypma, and D. Simpson.

GUESTS: Eileen Evans, Vice Provost for Institutional Effectiveness, and Barbara McKinney, Registrar

FROM: Mary Lagerwey, Faculty Senate President

EXECUTIVE BOARD MEETING AGENDA

The Executive Board is scheduled to meet on Friday, 7 September 2007, from 3 to 5 p.m. in the Faculty Lounge of the Bernhard Center.

A. Action/Discussion Items

1. Acceptance of the agenda
2. Approval of the Executive Board minutes of 10 August
3. Pandemic Flu Planning - Eileen Evans and Barbara McKinney
4. Assessment Council - Eileen Evans
5. Updates - Mary Lagerwey
6. 13 September Faculty Senate meeting agenda
7. Council charges
8. Other

B. Minutes

- International Education Council, 21 June
- Graduate Studies Council, 28 June

C. Correspondence Received

- Memorandum, 24 July, from Academic Collective Bargaining and Teaching Assistants Union, guide to faculty/supervisors regarding teaching appointments of graduate and doctoral graduate assistants and doctoral associateships.
- Flyer, 31 August, from Pam Rupp, Instructional Technology Center, promoting 10 free hours of technical service available to faculty.

D. Correspondence Sent

- Letters, to members reappointed to the Faculty Retirement Recognition Committee: Darryl Salisbury, Career English Language Center for International Students, reappointed for one-year as committee chair; Ruth Heinig, professor emerita, reappointed for one-year membership from Emeriti Council; Mark Liermann, theatre, reappointed for three-year membership.
- Emails, 22 August, to 83 faculty members, congratulating them on being awarded tenure and/or promoted in 2007-08.
- Letter, 23 August, to departmental Senator, requesting his interest in continuing in that role due to his lack of attendance in past Senate year.