

**WESTERN MICHIGAN UNIVERSITY
FACULTY SENATE EXECUTIVE BOARD**

Minutes of 9 November 2007

Members present: Osama Abudayyeh, John Jellies, Mary Lagerwey, Dasha Nisula, William Rantz, Judith Rypma, and Dennis Simpson.

Guest: Elke Schoffers, Women's Caucus Steering Committee.

Also present: Janice Varasteh, Faculty Senate Office.

The meeting was called to order by Senate President Lagerwey at 3 p.m.

Action/Discussion Items

Acceptance of the Agenda

Approval of the Executive Board Minutes of 26 October 2007

Simpson moved, supported by Rypma, acceptance of the agenda. Motion carried.

Jellies moved, supported by Rantz, approval of the Executive Board minutes of 26 October 2007. Motion carried.

Agenda Topics for 20 November Meeting with Administration

Several topics were proposed as suitable for the upcoming meeting. The topic selected will be forwarded to administration prior to that meeting.

Executive Board Meeting Schedule for Spring 2008

Members were requested to provide their schedules so a meeting date and time could be established for the Spring 2008 semester.

Updates - Mary Lagerwey

Lagerwey reported she attended a sustainability group meeting with President Dunn, Lowell Rinker, Paul Solomon, and Harold Glasser. The relationship between the Campus Sustainability Committee, a standing committee of the Campus Planning and Finance Council, and the University's sustainability committee was discussed. Board members recalled a memorandum of action on sustainability that had been passed by the Senate and suggested a review of that for discussion at the next meeting.

Council Updates - Executive Board Liaisons

Campus Planning and Finance Council:

The problem of students parking off campus between Wheaton and Oliver streets remains unresolved.

International Education Council:

The relationship between IEC and its affiliation with the Haenicke Institute for Global Education was discussed.

Graduate Studies Council :

Members supported the idea of a graduate college doctorate degree. There was discussion about students holding graduate appointments having second jobs outside of the University.

Academic and Information Technology Council:

The new name of the council (formerly Technology and Operations Council) was approved at the November Senate meeting. Expanding the focus of AITC, plus working with Academic Technology and Instructional Services, has been incorporated into its charges.

Research Policies Council:

The council is preparing a memorandum of action related to the Faculty Research and Creative Activities Support Fund.

Memorandum of Action - 07/06, Advising Statement

Members reviewed the discussion of this MOA which took place at the November Senate meeting. Lagerwey reported addition of the following language to the recommendation was suggested by one of the directors of advising: ?Directors of Advising in degree granting colleges shall have the formal authority to grant substitutions in general education requirements for undergraduate advisees.

The MOA will appear on the December Senate agenda as an action item.

Administrative Evaluations

It was decided a motion would be made at the 1 December Senate meeting regarding the administrative evaluations. The language for that motion will be reviewed at the next Board meeting.

Women's Caucus Elke Schoffers

Elke Schoffers provided an overview of the Women's Caucus which is in a state of reorganization in large part due to Proposal 2. The Caucus also wants to expand its faculty membership to be inclusive of other colleges. Currently, its membership is only from the College of Arts and Sciences. After discussion with the Board, it was agreed an affiliation with the Senate would not provide the best ?home? for the Caucus, as the required procedures of the Senate structure would confine the Caucus from functioning in the manner it aspired to. The Board gave Schoffers several suggestions as to where the Caucus might find an affiliation on campus that would best fit its needs and purpose. Simpson moved, seconded by Abudayyeh, the Executive Board's support for the Women's Caucus becoming an approved organization of Western Michigan University. Motion carried. Lagerwey offered the Caucus an opportunity to present at an upcoming Senate meeting as an information item to inform faculty of its goals.

MOA-07/08, Academic and Information Technology Council Role Statement

As the AITC liaison, Simpson explained the rationale behind the revised role statement. Simpson moved, seconded by Rantz, approval of MOA-07/08. Motion carried.

Upcoming General Election

Executive Board Membership

Important dates for the upcoming general election were given to members. Petitions for the president and vice president of the Faculty Senate will be handed out at the December Senate meeting.

Judith Rypma announced she would be resigning from the Board at the end of the fall semester as she would be on sabbatical. A replacement will be selected by the Board to fill that vacancy through May 2008.

Other

The Executive Board's next meeting is scheduled for Friday, 30 November, from 3 to 5 p.m. in the Faculty Lounge of the Bernhard Center.

Minutes

1. Technology and Operations Council, 28 August
2. Technology and Operations Council, 25 September
3. Research Policies Council, 11 October
4. International Education Council, 18 October
5. Technology and Operations Council, 23 October

Correspondence Received

1. Agenda, Research Policies Council, 8 November
2. Email, October 18, from Elke Schoffers, Women's Caucus Steering Committee, providing background information and current goals of the committee.
3. Email, October 31, from Peter Parker, chair, Technology and Operations Council, submitting revised role statement for approval by Senate Executive Board. [MOA-07/08, Academic and Information Technology Council Role Statement]

A motion was made and seconded to adjourn the meeting at 5:10 p.m. Motion carried.

Janice Varasteh

Faculty Senate Office