

**WESTERN MICHIGAN UNIVERSITY
FACULTY SENATE EXECUTIVE BOARD**

Minutes of 30 November 2007

Members present: Osama Abudayyeh, John Jellies, Mary Lagerwey, Dasha Nisula, William Rantz, Judith Rypma, and Dennis Simpson.

Also present: Janice Varasteh, Faculty Senate Office.

The meeting was called to order by Senate President Lagerwey at 3:05 p.m.

Action/Discussion Items

Acceptance of the Agenda

Approval of the Executive Board Minutes of 9 November 2007

Approval of the Faculty Senate Minutes of 1 November 2007

Simpson moved, supported by Jellies, acceptance of the agenda. Motion carried.

Abudayyeh requested an amendment to the Executive Board minutes of 9 November 2007. Simpson moved, supported by Jellies, approval of the minutes as amended. Motion carried.

The approval of the Faculty Senate minutes of 1 November 2007 was requested by email vote. [NOTE: Unanimous approval of the minutes was received.]

Sustainability

There was a review of Memorandum of Action - 03/14, Environmental Mission Statement (passed by the Senate on 16 January 2004 and with exceptions by administration on 4 May 2004) and discussion of how the Campus Planning and Finance Council should work with the University's Sustainability Committee.

MOA-07/09, Open Learning Course Proposal

This MOA was forwarded to the Executive Board after being approved at the Undergraduate Studies Council meeting on 13 November. The proposal presents an updated version of the former self instructional program (SIP). Board members had numerous questions about issues they felt were under the purview of the WMU-AAUP. As such, it was decided the proposal should be reviewed by the AAUP before any further discussion by the Board. In addition, Rypma moved, seconded by Jellies, the minutes referencing USC's discussions and approval of the proposal be sent to the AAUP. Motion carried. The proposal will be sent to the Academic and Information Technology Council for review and recommendation to the Board once it's returned from the AAUP.

December Senate Meeting Agenda

Members felt Lowell Rinker, vice president for business and finance and chief financial officer, should be invited to give an overview of the University budget with respect to not only the general fund budget, but to report on the capital outlay request and proposed projects at WMU. Rinker had recently

discussed these matters with Board members and they felt this information should be shared with the larger Senate audience.

Memorandum of Action - 07/06, Advising Statement, is to move forward as an action item. Members of the Committee to Oversee General Education informed the Board they planned to attend to support and further clarify the intent of this statement as needed. The Board had received several suggested amendments to the advising statement which would be introduced for discussion at the meeting.

A motion to postpone the administrative evaluations for one year or until individuals had served in the positions of WMU president and provost for one year would be made.

Updates - Mary Lagerwey

Lagerwey announced Past Senate President Paul Pancella had agreed to serve on the Board during the Spring 2008 semester. Pancella will fill the vacancy left by Rypma, who resigned effective December 2007, due to a sabbatical.

Lagerwey reported on activities of the University Leadership Committee she serves on. She also is scheduled to meet with Dean Donald McCloud, Haenicke Institute for Global Education.

Other

Jellies noted representation from the College of Arts and Sciences is needed on the Academic and Information Technology Council and asked Board members to recruit faculty willing to serve.

Rypma raised questions about several items in the Undergraduate Studies Council minutes of 13 November for discussion.

Jellies will serve as the Faculty Senate representative at the 25 Year Club since Lagerwey had a prior commitment.

The Executive Board's next meeting is scheduled for Friday, 14 December, from 3 to 5 p.m. in the Faculty Lounge of the Bernhard Center.

Minutes

1. Committee to Oversee General Education, 26 September
2. Campus Planning and Finance Council, 16 October
3. Graduate Studies Council, 1 November
4. Undergraduate Studies Council, 13 November

Correspondence Received

1. Agenda, Undergraduate Studies Council, 13 November
2. Agenda, International Education Council, 15 November
3. Agenda, Graduate Studies Council, 15 November
4. Agenda, Campus Planning and Finance Council, 20 November
5. Agenda, Academic and Information Technology Council, 27 November

6. Letters (copies), 5 November, from President Dunn, reappointing John Spitsbergen, Biological Sciences, and Lisa Baker, Psychology, to WMU's Institutional Animal Care and Use Committee for three-year terms.

Correspondence Sent

1. Letter, 29 November, to Jack Ruhl, notification of his election as the Faculty Senator from Accountancy, beginning immediately and ending May 2008.

A motion was made and seconded to adjourn the meeting at 4:50 p.m. Motion carried.

Janice Varasteh

Faculty Senate Office