

**WESTERN MICHIGAN UNIVERSITY  
FACULTY SENATE EXECUTIVE BOARD**

**Minutes of 21 May 2008**

**Members present:** Osama Abudayyeh, Van Cooley, John Jellies, Mary Lagerwey, Dasha Nisula, William Rantz, and Dennis Simpson.

**Member Absent:** Judith Rypma. Guest: Paul Pancella, Senate Past President.

**Also present:** Janice Anderson and Suzanne Davenport, Faculty Senate Office.

*The meeting was called to order by Senate President John Jellies at 6 p.m.*

**Action/Discussion Items**

***Acceptance of the Agenda***

***Approval of the 18 April Executive Board Minutes***

Simpson, seconded by Abudayyeh, moved acceptance of the agenda. Motion carried.

Approval of the 18 April Executive Board minutes was moved by Rantz and seconded by Simpson. Motion carried.

***Welcome – John Jellies***

Chairing his first meeting as Faculty Senate president, Jellies welcomed everyone. He said the Senate would continue to encourage the collegial debate of issues and advance the cause of the University. Pancella, now attending as a guest member, was invited to attend any upcoming Board meetings.

***Recap of 2007-08 Senate Year with Council Updates***

Academic and Information Technology Council – AITC submitted its year end report and suggested charges for next year. This will be reviewed and discussed at the next Board meeting. Simpson reported James Gilchrist's advice had been very useful in giving AITC direction and ideas. AITC planned to meet over the summer to complete the three memoranda of action it would be presenting to the Senate in the fall dealing with procedural, encryption, and security issues.

Campus Planning and Finance Council – Jellies reported the council got a lot done this year, even producing an MOA on Comprehensive Campaign Faculty Input Process. He anticipated discussion would increase on sustainability issues next year. Pancella mentioned he was a member of the Sustainability Committee.

Graduate Studies Council – Rantz reported the May meeting of GSC would be held tomorrow. He anticipates two topics of discussion that will carry over into the next Senate year will be the finding of the Professional Doctoral Committee and dissertation chair duties.

Professional Concerns Committee – Lagerwey reported the report John Miller, former chair of PCC, provided at the 1 May Senate meeting needed to be reviewed by the Board over the summer so it could be ready to present as an MOA to the Senate in the fall.

***Research Policies Council –***

Abudayyeh reported RPC plans to continue working to define the guidelines for Faculty Research and Creative Activities Support Fund (FRACASF) which they revamped through the MOAs passed during the past Senate year.

***Undergraduate Studies Council –***

Nisula reported USC will continue to monitor activities of the First Year Experience. The council chair is preparing the year end report to submit to the Board.

***International Education Council***

Lagerwey and Pancella (serving as the new and past liaisons to the council) both reported on the MOAs submitted to the Executive Board by IEC.

***Internationalization Laboratory –***

During review and discussion, members agreed the portions referencing budget arrangements and workload were not within the purview of the Senate. It was unclear if the universities in the membership of the current cohort were comparable to WMU. Simpson moved the Board approve the following: On behalf of the Faculty Senate, the Senate Executive Board supports the International Education Council's recommendation that WMU become a member of the Internationalization Laboratory coordinated by the American Council on Education. This motion supports the action of membership only and not the particulars listed within the background information; practical aspects for implementation at WMU; timing; budget; and support that IEC submitted as those fall outside the purview of the Senate, and would need to be determined by the administration. The motion was seconded by Cooley. The motion carried.

***Request for By-law Change to IEC Membership –***

The International Education Council submitted an MOA requesting one additional member to represent the Unaffiliated Units at WMU (University Libraries and the Counseling Center) be included in its membership requirements. After discussion, Board members voiced appreciation to the IEC for requesting inclusion of Unaffiliated Units. Simpson moved an amendment to the IEC MOA: The membership of Unaffiliated Units should be included in the membership requirements of all Senate councils. Rantz seconded the motion. The motion carried.

This MOA will be introduced at the September Senate meeting for a first reading then presented as a second reading and voted on at the October Senate meeting. If passed, there can be an election held during the October Senate meeting to fill that vacancy on IEC and the other councils.

***2008-09 Senate Year***

Jellies said his agenda for the upcoming year would be to advance the relevance of the Faculty Senate in promoting shared governance at WMU. He anticipated an open and positive relationship with the Board

of Trustees, the administration, and the news media. As noted in his welcoming remarks, he welcomed participation of Senate past presidents.

Board meetings will continue at two week intervals throughout the summer.

### **Minutes**

Academic and Information Technology Council, 18 March

Graduate Studies Council, 27 March

Research Policies Council, 10 April

Academic and Information Technology Council, 15 April

Campus Planning and Finance Council, 15 April

International Education Council, 17 April

Graduate Studies Council, 24 April

### **Correspondence Received**

Agenda, Research Policies Council, 8 May

Agenda, Undergraduate Studies Council, 13 May

Agenda, International Education Council, 15 May

Agenda, Campus Planning and Finance Council, 20 May

Agenda, Academic and Information Technology Council, 20 May

Agenda, Graduate Studies Council, 22 May

Letter, 28 April, copy to Senate President, from WMU President John Dunn, reappointing Christine Byrd-Jacobs, Biological Sciences, to a three-year term on the Institutional Animal Care and Use Committee.

Copy of letters, 8 May, from Interim Provost Bassam Harik, notifying Sisay Asefa, Economics, and Igor Fedotov, Music, of their three-year appointments (ending December 2011) to the Visiting Scholars and Artists Program Committee.

### **Correspondence Sent**

Memo, 22 April, recommending five nominees to fill two vacancies on the Visiting Scholars and Artists Program Committee.

Letters, 23 April, confirming appointment of Mervyn Elliot, Aviation, and Barbara Havira, History, and reappointment of John Miller, Chemistry, to the Professional Concerns Committee for three-year terms, ending May 2011.

Letter, 23 April, notifying Richard Junger, Communication, of his reappointment to the Western Herald Board of Directors, ending May 2011.

Letter, 23 April, notifying Timothy Michael, Health, Physical Education and Recreation, of his one-year reappointment to the Appeals Committee for the Student Code.

Letter, 30 April, thanking Pnina Ari-Gur for her service to the International Education Council and accepting her resignation from IEC as a member and its chair.

Letters, 9 May, to notify and welcome 2008-09 Senate council members that were elected at the 1 May Senate meeting.

Letters, 9 May, thanking members going off the councils for their service.

Letter, 9 May, thanking James Muchmore, Teaching, Learning, and Educational Studies, for serving as a substitute council member on the Undergraduate Studies Council during 2007-08.

Letter 12 May, thanking Paul Vellom, Teaching, Learning, and Educational Studies, for serving as a substitute Senator during 2007-08.

Letters, 13 May, acknowledging election of the following to the Senate Executive Board: Osama Abudayyeh, College of Engineering and Applied Sciences; Van Cooley, Educational Leadership, Research and Technology; Dasha Nisula, Foreign Languages; William Rantz, College of Aviation; and Judith Rypma, English.

The meeting was adjourned at 7:05 p.m.

Minutes submitted by Janice Anderson