

**WESTERN MICHIGAN UNIVERSITY
FACULTY SENATE EXECUTIVE BOARD
MINUTES OF 25 SEPTEMBER 2009**

Members present: John Jellies, Van Cooley, Dasha Nisula, William Rantz, Judith Rypma and Dennis Simpson. **Member absent:** Mary Lagerwey. **Guest:** Harold Glasser, Chair, WMU President's Universitywide Sustainability Committee. **Also present:** Janice Anderson, Faculty Senate Office.

The meeting was called to order by Faculty Senate President John Jellies at 11 a.m.

Action/Discussion Items

Harold Glasser

Harold Glasser explained the background of sustainability at WMU, starting with a Mission statement approved by the Faculty Senate and the Western Student Association in December 2003. Impressed by the firm commitment to sustainability that President John M. Dunn signaled by signing both the Talloires Declaration and the American College and University Presidents' Climate Commitment, Glasser became chair of the President's Universitywide Committee on Sustainability.

When asked by Board members what they could do to assist him in efforts towards sustainability, Glasser said awareness and faculty ownership of the concept was the key to success. He asked members to encourage the University's sustainability efforts with their colleagues. There is a Web site on sustainability at <http://www.wmich.edu/sustainability/index.html> that he encouraged Board members to visit then inform faculty about. Members thanked Glasser for coming to the meeting and all his work in promoting sustainability at the university. [Glasser then left the meeting.]

*Acceptance of the Agenda
Approval of the Minutes of 4 September 2009*

It was moved and seconded to accept the agenda. Motion carried.
It was moved and seconded, to approve the 4 September minutes. Motion carried.

Senate Agenda for 8 October

Following the standard procedural items, the discussion/action items will be

- Rubric Award – Amy Curtis
- Sustainability – Howard Glasser
- Medical School – President Dunn and Jack Luderer

Consider Upcoming Senate Agenda Requests

At the September Senate meeting, it was announced the Senate agendas for fall were filling up rapidly. In response to that announcement, several additional

requests were received and reviewed by members for agenda consideration. Response to requests will be followed up by the Senate Office.

An inquiry regarding if there was a University policy on student texting in class was discussed. It was determined there is no specific policy regarding texting and that the Board was not inclined to promote one, as that was seen as a classroom management issue. Rypma said she has dealt with the problem repeatedly and had some suggestions that proved successful.

Council and Committee Updates

- Graduate Studies Council – William Rantz: GSC Chair Mark Wheeler reviewed GSC's proposed MOA on residency requirements with members to update them on meeting with the Senate Executive Board to discuss that. Tracking implementation of Senate memoranda of action was addressed. Rantz provided two copies of handouts from the meeting for the Senate Office records.
- Research Policies Council – Van Cooley: A resolution about changes to externally funded out of state grants was discussed. Paula Kohler provided RPC with three year reports on external funding and submissions. Kohler is working to make the infrastructure of Office of the Vice President for Research more user friendly to faculty.
- Academic and Information Technology Council – Dennis Simpson: WMU is moving to the new Merit Mail system, James Gilchrist reported money will be made available for a computer initiative this year, and AITC Council Chair Peter Parker received the WMU Distinguished Teaching Award.
- Professional Concerns Committee – Judith Rypma: John B. Miller will chair PCC this year and Rob Eversole, agreed to serve as vice chair. Members considered revisiting MOA-08/09, Hardship Definitions and Verification and MOA-08/10, Course Actions, but first wanted to invite the provost to discuss those at a future meeting. Additional committee members are being sought to serve PCC.
- Undergraduate Studies Council – Dasha Nisula: Bruce Ferrin was elected committee chair and Ariel Anderson vice chair. Kent Baldner will continue as secretary.
- Campus Planning and Finance Council – John Jellies: Provost Tim Greene was the guest and the comprehensive campaign was discussed. WMU President John Dunn and Board of Trustee Chair Ken Miller will attend as guests at the 20 October CPFC meeting.

Appointments to the Library and Professional Concerns Committees

The 2009-10 roster of nine members for the Library Committee was approved. Bruce Haight, history, will continue to serve as chair of that committee. A new member was appointed to the Professional Concerns Committee. Simpson, as chair of the Senate's Nominations and Elections Committee, moved approval of these vacancies. Motion carried.

Proposed Memoranda of Action from the International Education Council

Discussion of these proposed MOAs was postponed as IEC Council Liaison, Mary Lagerwey, was out of town. The Board would like IEC Chair Maira Bundza to be invited to meet with them to discuss these as well.

Updates

Jellies said the provost had asked him to moderate the forums the provost was planning to hold for faculty input into the strategic plan. The dates of the forums had not yet been determined by the Provost's Office.

Other

Board members were provided with the eligibility list for Faculty Senate president and vice president. Members were all in favor of sending the list out to faculty far in advance of the early spring election schedule.

Minutes

1. Campus Planning and Finance Council, 21 July

Correspondence Received

1. Agenda, Undergraduate Studies Council, 15 September
2. Agenda, Research Policies Council, 17 September
3. Agenda, International Education Council, 17 September
4. Agenda, Campus Planning and Finance Council, 22 September
5. 5Agenda, Academic and Information Technology Council, 22 September
6. Agenda, Committee to Oversee General Education, 23 September
7. Agenda, Graduate Studies Council, 24 September
8. 1 September, letter, Eileen Evans, Vice Provost for Institutional Effectiveness, request to provide Senate materials to WMU's self-study steering committee in preparation for the Higher Learning Commission of the North Central Association of Schools and Universities' visit.
9. 14 September, e-mail, Carol Hustoles, Vice President for Legal Affairs and General Counsel, annual reporting of number of requests received to access email accounts. No requests were received in 2008-09.
10. 9 September, letters (copies), WMU President John M. Dunn, three appointments to Human Subjects Institutional Review Board for three-year terms ending September 2012:
 - Kieran Fogarty, Occupational Therapy, as member
 - Amy Naugle, Psychology, as chair
 - Zoann Snyder, Sociology, as prisoner representative
11. 15 September, letter, Eileen Evans, Vice Provost for Institutional Effectiveness, thanking Senate President John Jellies for speaking at the New Faculty Orientation on 17 August.

Correspondence Sent

1. 8 September, letter, Carrie Leatherman, Libraries, election to three-year term on Research Policies Council, ending May 2012.

2. 8 September, letter, Cheryl Bruey, Theatre, re-election to one-year term on Campus Planning and Finance Council, ending May 2010.
3. 9 September, e-mail, Barbara Havira, History, Senate Executive Board's response to decline her request to form a forum to explore policy positions regarding outside speakers at this time.
4. 22 September, letter, Robert Manley, Family and Consumer Sciences, congratulating him on election as departmental faculty senator.

The meeting adjourned at 1:45 p.m.

Janice Anderson
Faculty Senate Office