

**WESTERN MICHIGAN UNIVERSITY
FACULTY SENATE EXECUTIVE BOARD
MINUTES OF 11 JUNE 2010**

Members present: Osama Abudayyeh, Van Cooley, John Jellies, Peter Krawutschke, Mary Lagerwey, William Rantz, and Delores Walcott. **Member absent:** Judith Rypma. **Also present:** Janice Anderson, Faculty Senate Office.

The meeting was called to order by Faculty Senate President Peter Krawutschke at 11 a.m.

Action/Discussion Items

*Acceptance of the Agenda
Approval of 23 April Executive Board Minutes
Approval of 6 May Senate Meeting Minutes*

- It was moved and seconded to accept the agenda. Motion carried.
- It was moved and seconded to approve the 23 April Executive Board minutes as amended. Motion carried.
- Approval of the 6 May Senate minutes was moved and seconded. Motion carried.

Council Election Results

Members were provided the results of the Senate council elections that took place at the 6 May Senate meeting.

2010-2011 Faculty Senate Meetings and Council/Committee Meeting Dates

The dates for the Faculty Senate, council, and most of the committee meetings were provided. These are available on the Faculty Senate Web site.

Executive Board Liaisons to Councils and Committees

One member of the Executive Board was selected to serve as a representative on a Senate council or committee:

- Campus Planning and Finance Council – John Jellies
- International Education Council – Mary Lagerwey
- Research Policies Council – Osama Abudayyeh
- Graduate Studies Council – William Rantz
- Undergraduate Studies Council – Judith Rypma will be asked if she is available to serve on this council. If not, she will continue as the Board

representative on the Professional Concerns Committee and Peter Krawutschke will serve on USC.

- Academic and Information Technology Council – Delores Walcott
- Committee on Extended University Programs and Online Education – Van Cooley
- Library Committee – Peter Krawutschke

Modification to Memorandum of Action-09/09, Repeated Course – Study Abroad

This MOA was returned to the International Education Council by administration, requesting agreed upon modifications to the original language. The Board reviewed IEC's modification and approved sending it to the provost.

[NOTE: The revised language was sent to the provost on 14 June. If it meets with administrative approval, a revised version of MOA-09/09 will be submitted for signatures of approval.]

Curriculum Proposals from College of Engineering and Applied Sciences

- Deletion of Department of Materials Science and Engineering [CEAS-10-32-CEAS]
- Deletion of Department of Industrial Design [CEAS-10-31-CEAS revised]

Jellies moved, seconded by Lagerwey, approval to delete the Department of Materials Science and Engineering, with assurances that faculty issues were being addressed through appropriate channels. Motion carried.

Jellies moved, seconded by Lagerwey, deletion of the Department of Industrial Design. Motion carried.

Transfer of Credit Standing Committee

After a previous discussion with David Reinhold, associate provost for assessment and undergraduate studies, the Board agreed a standing committee, Transfer of Credit Committee, should be formed. A first draft outline of membership, charges, etc. was prepared by Krawutschke and submitted to Reinhold for his review. Upon review, the Board suggested some changes and requested a second draft be submitted for email review and approval. Krawutschke will show a draft to the provost before submitting to the Board for final approval.

Executive Board Summer Meeting Schedule

No meeting schedule was arranged.

Updates – Peter Krawutschke

Krawutschke reported he met with the University president and provost and regular meetings have been scheduled. He plans to ask the provost about the committee that has been set up to review the structure of the Graduate College, as it seems to parallel the Senate's Graduate Studies Council.

Krawutschke commented that the Undergraduate Studies Council had discussed development of a syllabus template.

Other

An inquiry about replacing the graduate dean was made. No information on that was available. The need for University policies to be consolidated into one site and informing the University community about that site was suggested.

Minutes

1. Academic and Information Technology Council, 26 January, 23 February, 23 March, and 27 April
2. Committee to Oversee General Education, 26 March, 9 April and 23 April
3. Undergraduate Studies Council, 11 May
4. Research Policies Council, 13 May
5. International Education Council, 15 April

Correspondence Received

1. Agenda, Committee to Oversee General Education, 23 April
2. Agenda, Undergraduate Studies Council, 11 May
3. Agenda, Research Policies Council, 13 May
4. Agenda, International Education Council, 20 May
5. Agenda, Academic and Information Technology Council, 25 May
6. Memo, 18 May, from Provost Tim Greene, administrative response to MOA-10/04, Doctoral Residency Requirement.
7. Memo, 15 June, from Pete Parker, chair, Academic and Information Technology Council, AITC Activity Report for 2010-11.

Correspondence Sent

1. Ltrs., 29 April, appointment letters to members of the Faculty Senate's standing committee on Extended University Programs/Online Education:
 - Jeanine Bartholomew, College of Health and Human Services
 - Barbara Barton, School of Social Work
 - Michele Behr, University Libraries
 - Betty Dennis, Extended University Programs
 - Eileen Evans, Office of Institutional Effectiveness
 - Paul Farber, Teaching, Learning and Educational Studies

- Dawn Gaymer, Extended University Programs
 - Barbara Liggett, School of Public Affairs and Administration
 - Adam Manley, Family and Consumer Sciences
 - Tracey Moon, Advocacy Office for Transfer Students and Military Affairs
 - John Spitsbergen, Biological Sciences
 - Geoff Whitehurst, College of Aviation
2. Emails, 7-13 May, to faculty regarding service on councils, either in appreciation of service for those whose terms ended or notification of 6 May council election results.
 3. Email, 13 May, cancellation of 18 May Campus Planning and Finance Council meeting.
 4. Email, 20 May, cancellation of 10 June Research Policies Council meeting.
 5. Letter, 25 May, to Nicholas Andreadis, congratulations on appointment as dean of the Lee Honors College.
 6. Memo, 1 June, to Provost Tim Greene, response to provost's memo from 18 May.
 7. Emails, 4 June, to Aaron Booth, president of Western Student Association, and Joel Reveloharimisy, chair of Graduate Student Advisory Committee, requesting 2010-11 student appointments to Senate councils.

Meeting adjourned at 1 p.m.

Janice Anderson
Faculty Senate Office