

**WMU Faculty Senate
Academic and Information Technology Council
CHARGES for 2011-2012**

Delores Walcott will serve as the Senate Executive Board representative on AITC.

In addition to its six specific responsibilities listed in the Academic and Information Technology Council's role statement, the Faculty Senate Executive Board charges the AITC to consider, as a committee of the whole or through the appropriate sub-committee or task force, the following issues:

1. Review the scope and description of the role statement and standing charges and assess the effectiveness of council practices. Add emphasis on transparent communications from the AITC to its constituencies and the Faculty Senate Executive Board.
2. Serving as a consultative body on security policies, continue to evaluate data security and existing policies related to mobile devices. Increase emphasis on cloud computing.
3. Formalize membership on the Educational Technology Committee with a distinct charge.
4. Review the D2L transition team's role in the D2L migration.
5. Develop an E-Book pilot experiment in consultation with the WMU Bookstore. Increase pilot studies and give final report in AY 2011-12.
6. Work with the offices of Information Technology and Extended University Programs to create a change management committee/steering group that oversees implementation, issues and pedagogical needs of faculty within the new LMS on an ongoing basis.
7. Address any continuing or outstanding issues or initiatives as deemed necessary by the council. To the extent possible conclude any outstanding initiative by producing a memorandum of action, report or resolution.

NOTE: It is understood the AITC will seek information from the Office of Information Technology (OIT) and maintain communications with that office on issues directly related to them. The AITC is expected to keep the Senate Executive Board apprised of progress, especially in connection with any MOA it may develop and to give advance notice of any action the AITC seeks to place on the Senate agenda, including the final text of any proposed MOA, report or resolution. The Executive Board should also be notified of substantive procedural issues addressed by the AITC. The AITC shall provide a written summary of its progress on the above charges and any other activities undertaken no later than June 30, 2012.