



Student Name: \_\_\_\_\_

Student WIN: \_\_\_\_\_

-- Please Print Legibly in Black Ink Only --

**2009-10 Federal Direct Parent PLUS Loan**

**Note:** This form must be received in our office at least 30 days prior to student's last date of enrollment during 2009-10. Please read the Federal Direct Parent PLUS loan information sheet **ON THE BACK** prior to applying.

**OPTION A: Complete this section to reduce or cancel.**

My student has already been awarded a Federal PLUS loan. I would like to:

- reduce the unpaid loan amount to: \_\_\_\_\_ **OR**
- cancel the entire unpaid loan. I understand I may apply for the PLUS in the future.

**PARENT** signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*\* If you wish to reduce or cancel a loan that has already paid to your student's account, you must complete the **Return of Disbursed Federal Loans** form available online at [www.wmich.edu/finaid/forms.html#otherforms](http://www.wmich.edu/finaid/forms.html#otherforms).

**OPTION B: To apply for this loan, complete items 1-4.**

- 1) **PARENT information** – complete the information for the one **PARENT** who will be the “Borrower”  
**NOTE:** a student's parent (biological or adoptive mother or father) or stepparent (if income and assets were reported on the FAFSA) may borrow up to the estimated cost of attendance, minus other aid/resources.

Relationship to Student:  Father  Mother  Stepfather  Stepmother

Social Security Number: [ ] - [ ] - [ ]

Last Name: [ ] First Name: [ ] Middle Initial: [ ]

Address: [ ]

City: [ ] State: [ ] Zip or Postal Code: [ ]

Date of Birth (MM/DD/YY): [ ] / [ ] / [ ] Phone: [ ]

U.S. Citizen?  Yes  No If no, indicate Alien Registration number: \_\_\_\_\_

Driver's License #: [ ] Driver's License State: [ ]

- 2) Indicate the **amount** you would like to borrow. To calculate eligibility, subtract total financial aid and resources from the estimated cost of attendance. More information is on the back of this form.  
 Maximum amount eligible  I would like to borrow up to a total of \$ \_\_\_\_\_
- 3) Indicate the **semesters** for which you are applying (*choose one of the options below*)  
 Fall 2009 & Spring 2010 semesters only (no Summer sessions)  
 One semester only:  Summer II 2009  Fall 2009  Spring 2010  Summer I 2010
- 4) **Refund Option:** If there is a credit as a result of the PLUS loan being applied to the semester bill, I would like WMU to refund the balance to:  **Student**  **Parent** (will be sent to **borrower** indicated above)

I authorize the Secretary of the U.S. Department of Education to investigate my credit record and report information concerning my credit to the proper persons and organizations.

**PARENT** Signature: \_\_\_\_\_ Date: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Daytime phone #: \_\_\_\_\_

**Please mail document to: Western Michigan University, Student Financial Aid  
1903 West Michigan Avenue, Kalamazoo, MI 49008-5337**

# 2009-10 Federal Direct Parent PLUS Loan Information Sheet

## What is the Federal Direct Parent PLUS Loan?

The Federal Direct PLUS loan enables a parent or stepparent to borrow to pay the educational expenses of each child who is a dependent undergraduate student enrolled at least half-time. Applicants are encouraged to borrow the **minimum amount** needed to cover the student's actual costs. Eligibility is determined by subtracting the student's total financial aid and resources from the cost of attendance. Visit:

[www.wmich.edu/finaid/4-costs/costs.html](http://www.wmich.edu/finaid/4-costs/costs.html) for the estimated cost of attendance. You can also use our new budget worksheet to help estimate your student's costs at <http://www.wmich.edu/finaid/PDF/Personal-Budget-Worksheet.pdf>

## Who may borrow a Federal Direct Parent PLUS Loan?

To borrow a PLUS loan for a student, the parent must be the student's biological or adoptive mother or father. Both parents may get a PLUS loan as long as the total aid package does not exceed the student's cost of attendance. A stepparent is also eligible to borrow a PLUS loan if his/her income and assets were reported on the FAFSA. A legal guardian is not considered a parent for financial aid purposes.

## What if I don't pass the credit check?

If you don't pass the credit check, you will be notified in writing by the Federal Direct Loan Servicing Center, and they will indicate that you have the following options:

- Appeal - If you think there may be an error in how the credit worthiness was determined.
- Endorsement - You may obtain someone else to endorse the loan. This person would be responsible to repay the loan if you are unable to make the payments.
- Federal Direct Unsubsidized Loan - Your undergraduate student can request additional loan funds (maximum \$4,000 for freshmen and sophomores, \$5,000 for juniors and seniors). The additional loan is available to your student only if the Direct PLUS Loan is denied due to an adverse credit check.

## How will the loan be paid to my student's account?

The loan will be divided equally between the semesters that the loan covers.



## I have completed the Loan Application. What's next?

Now that you have returned your completed application to Financial Aid, you must complete your *Direct PLUS Master Promissory Note* (MPN) online at <http://dlenote.ed.gov>. The MPN is required of all first-time borrowers, unless otherwise notified. If you do not complete the MPN, the application process is not complete and your aid will not disburse.

## Who receives the Federal Direct Parent PLUS Loan funds?

Western Michigan University may receive the funds in at least two installments (usually half for fall and half for spring). We will apply the PLUS loan (and any other financial aid your student is receiving) to the charges on your student's account (usually tuition, fees, room and board). If any funds remain after your student's bill is paid, a refund will be sent to the parent or the student (depending upon the refund option selected by you on the PLUS Loan Application and the order in which the aid is paid to your student's account).

## Repayment information

After you have accepted the Direct PLUS loan, a "Disclosure Statement" will be sent to you by the Department of Education indicating the amount you are borrowing, the loan period and the loan fees for 2009-10. Repayment of principal and interest begins 60 days after the final loan disbursement for the academic year. Interest begins to accumulate at the time the first disbursement is made. For more information about interest rates, repayment plan options, and monthly payment estimators, visit the Department of Education Web site at: <http://www.ed.gov/offices/OSFAP/DirectLoan/calc.html> Or contact Direct Loan Servicing by telephone: (800) 848-0979.

## Questions?

Call (269) 387-6000. Find more information online at [www.wmich.edu/finaid](http://www.wmich.edu/finaid). You can also send us an e-mail at [finaid-info@wmich.edu](mailto:finaid-info@wmich.edu).