



Student Name: \_\_\_\_\_

WIN #: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

**2009-10 Independent Verification Worksheet**

Your application was selected for review in a process called "Verification". In this process, Western will be comparing information from your Student Aid Report (SAR) with signed copies of yours (and if married, your spouse's) 2008 Federal tax forms and/or other financial documents. Federal law requires that this be done before awarding federal aid. If there are differences between your application information and your financial documents, it may be necessary for our office to make corrections electronically through the federal processor. The corrections may result in an increase or decrease in your eligibility for financial aid programs.

**What you should do** - Complete this worksheet (**ALL SECTIONS**), attach signed copies of yours (and your spouse's) 2008 Federal income tax returns, sign this form and submit all documents to Western's financial aid office. **Your documentation must be received in our office at least 30 days prior to your last date of enrollment for the 2009-10 school year (June 25, 2009 – June 23, 2010).**

**SECTION A: STUDENT'S HOUSEHOLD SIZE:**

List the people in your household, include:

- yourself, and your spouse if you have one, and
- your children, if you will provide more than half of their support from July 1, 2009 through June 30, 2010 and
- other people if they now live with you, and you provide more than half of their support AND will continue to provide more than half of their support from July 1, 2009 through June 30, 2010

Print the name, age, and relationship of each household member. Also print the name of the college for any household member, who will be attending college at least half time between July 1, 2009 and June 30, 2010 in a degree, diploma or certificate program.

NAME	AGE	RELATIONSHIP	NAME OF COLLEGE
1.		Student	Western Michigan University
2.			
3.			
4.			

If you need more space, attach a separate page

**SECTION B: STUDENT (AND IF MARRIED, SPOUSE) INCOME INFORMATION**

**TAX FILERS** – If you (and your spouse, if married) filed a 2008 Federal Income Tax Return (Form 1040, 1040A, 1040EZ, or Forms 8879 or 8453 with signed printout of tax information), **attach signed copies of the front and back of the tax return.** (If you have already submitted the tax return, indicate date submitted \_\_\_\_\_). Write the student's name and WIN number on the top of each attached page. If you and your spouse filed separate tax returns, please attach a copy of each tax return. *If you need a copy of your federal tax return, call IRS at 1-800-829-1040 and request a "Tax Return Transcript".* **Note:** If you or your spouse are required to file a tax return but have not yet filed, please submit this completed form and your tax return as soon as you have filed. (note: your aid will not be processed until the Tax Return has been received). State Income Tax Returns are not acceptable and will not be processed.

See Next Page for more information

