



Student Name: _____ Student WIN #: _____

-- Please Print Legibly in Blue or Black Ink Only --

2011-12 DEPARTMENT CONFIRMATION OF PROGRESS IN MAJOR

According to our records, you have declared a major within these fields of study: Computer Science, Engineering, Critical Foreign Language, Life Sciences, Mathematics, Physical Sciences, and Technology.

According to Federal regulations, if you have declared a major within one of the fields of study above, you may be eligible to receive a National Science and Mathematics Access to Retain Talent Grant (SMART Grant). In order to determine whether you are eligible for the SMART Grant, you must:

1. Indicate in Section A your declared major that meets the definition of an eligible major within the fields of study for the SMART grant, AND
2. Request that an advisor from your department for your major verify you are “completing coursework at an appropriate pace in your SMART-eligible major toward degree completion” by completing Section B and returning the completed document to Student Financial Aid or Bronco Express. **Your completed form must be received in our office WITHIN 15 days of the awarding of the SMART grant for the 2011-12 academic year.**

SECTION A: Student’s Declared Major

My declared major/field of study is _____

Student Signature

Date

SECTION B: Department confirmation

I certify this student is making progress toward degree completion at an appropriate pace in their major/field of study of _____

Advisor Name (please print)

Department Name

Advisor Signature

WMU Phone #

Please return this form to Student Financial Aid or Bronco Express in the Bernhard Center. **Please Note:** Any delay in returning this form may result in a payment delay, or a reduction or loss of your financial aid awards. Be sure to include your name and WIN on any documents you submit. If you need assistance, please call Bronco Express at (269) 387-6000.

Please mail documents to: Western Michigan University, Student Financial Aid
1903 West Michigan Avenue, Kalamazoo, MI 49008-5337