



Scholarship Reinstatement Appeal

Name _____ WIN Number _____

Mailing Address _____ City, State, Zip _____

Local Telephone _____ Home Telephone _____

WMU e-mail: _____

To retain your renewable Western Michigan University scholarship, you must: 1) enroll for at least 12 hours each fall and spring semester at **Western Michigan University**; 2) pass a minimum of 24 hours at **Western Michigan University** each fall and spring semester; and 3) achieve a minimum cumulative grade point average of between 2.0 and 3.25, depending on your award. Classes taken at another university or college, or in either summer session at WMU are not factored into your overall completion and cannot be used as part of your appeal. By submitting this form, you are explaining your deficiency and requesting reinstatement of your scholarship. Please see the chart below to determine which appeal form must be submitted. **Please return your appeal to Student Financial Aid as soon as possible.**

Description	Admitted 2006-07			Admitted 2009-10 and on	
	2007-08 GPA	2008-09 Hours		GPA	Hours
Medallion	3.25	24		3.25	24
Presidential	3.00	24		2.50	24
Provost	3.00	24		2.50	24
Transfer	3.00	24		2.50	24
	3.00	24		2.50	24
	3.00	24		2.50	24
	2.00	12		2.50	12
D.H. Haenicke	N/A			2.50	24
Incentive	2.00	24		2.00	24
	2.00	24		2.00	24
	2.00	24		2.00	24
	2.00	24		2.00	24
	2.00	24		2.00	24
Diversity & Multiculturalism	2.00	24		*SAP see below	
WMU TIP/Bronco First	*SAP see below			*SAP see below	
John Seita	*SAP see below			*SAP see below	

***SAP:** The standards for satisfactory academic progress are online at www.wmich.edu/finaid/fact-sheets. If satisfactory academic progress is required for renewal of your scholarship, you must file the academic progress appeal form which is online here: www.wmich.edu/finaid/pdf/non-year/p1-sap-appeal.pdf

To appeal all other scholarships you must: **Complete all sections of this form and attach a detailed explanation of the extenuating circumstances which caused the grade point and/or credit hour deficiency. You must also attach documentation that supports your explanation (for example, a doctor's statement, a death certificate, a letter from an academic advisor, a counselor, ect.), and sign page two of this form.**



1. Please check the reason(s) for this appeal:

_____ Grade point average below the standard for the award

_____ Deficient hours (did not enroll for 12 hours a semester or did not successfully pass 24 hours over fall and spring semesters at WMU)

_____ Received grades of "I" (Incomplete) due to study abroad. Please submit the appeal when you receive notice that your grades have been received.

2. Explain why your grade point average fell below the minimum or why you did not enroll in or pass the required hours. Details and documentation are absolutely necessary. Please attach separate letters.

3. What steps have you taken to be certain that you will enroll in and pass all of the required hours in future terms? Have there been changes in your situation which will allow you to complete this objective? Please explain.

To the best of my knowledge, all of the information on this form is complete and correct.

Student's signature _____ Date _____

Return this signed form and the required documentation to:

Western Michigan University
Attn: Jodie Laraway
1903 W. Michigan
Kalamazoo, Michigan 49008-5337

- WMU financial aid staff will check your appeal to verify that you have provided detailed information and substantiating documentation.
- If your appeal documentation is incomplete or insufficient, your appeal will be denied.
- The Student Financial Aid Appeals Committee will review your appeal and will notify you by letter or e-mail of their decision.

Credit hour completion and grade point averages are checked after each spring semester. If circumstances beyond your control caused or contributed to your deficiency, you should submit your appeal for review as soon as you receive your notice of deficiency.

The appeal process can be time consuming, depending on the number of students submitting appeals. The entire process, from the receipt of the complete appeal to the mailing of our decision, can take approximately two to four weeks. Therefore, we encourage you to return the appeal as soon as possible.

Should you have any questions concerning the appeal process, please call Bronco Express, (269) 387-6000.