

Volunteer Job Description

<b>Job Title:</b> <b>Girls on the Run Assistant</b>	
<b>Job Description:</b> Copying, filling supply bags, occasional heavy lifting ( up to 30 pounds), counting, and sorting supplies	
<b>Organization Name:</b> Greater Kalamazoo Girls on the Run	<b>Program Name:</b> Girls on the Run/ Girls on Track
<b>Contact Person:</b> Karen Raseman	<b>Phone: (Day)</b> (269) 491-6865
<b>Email:</b> Karen@girlsontherunkzoo.org	<b>Location:</b> Kalamazoo communities in school buildings; 125 W. Exchange Place
<b>Volunteers should be available:</b> Monday, Tuesday, & Thursday mornings and afternoons	
<b>How many hours per week?</b> As much as they're willing to give	
<b>Volunteers- start date:</b> now	<b>Volunteers- end date:</b> as long as they can help
Minimum age: <b>13</b>	<b># of Volunteers Needed:</b> <b>As many as you have</b>
<b>Describe work hours:</b> Hours are flexible and vary depending on time of year. We do have special onetime events where we need help. Karen is usually in the office on Monday, Tuesday, and Thursday to give directions	
<b>Training Required:</b> NO	
<b>Training Offered:</b> As needed	