

# WMU Forms Forum



May 2011

## Appointment Dates for Summer II 2011

Please submit the forms listed below via the  
PSHR Electronic Workflow System -  
Temp Faculty/Staff Appt Form

**NOTE: Questions regarding PIO status should be  
directed to Academic Collective Bargaining**

Forms for new university part time instructors  
should be to HR by 6/6/2011

### Part-Time Instructors (PIO/Non-PIO)

Start Submitting Forms: 5/9/2011

Appointment Begin Date: 6/13/2011

Appointment End Date: 8/25/2011

**FORMS DUE TO HR NO LATER THAN:  
6/13/2011**

First Summer II Pay Date: 7/5/2011

### APPOINTMENT CODES for Summer II 2011

Please See the PIO Summer II Forms Forum for detail  
information on the appropriate appointment code.

Please submit the forms listed below  
via the PSHR Electronic Workflow  
System -  
Graduate Appointment Form

Forms for new university Graduate  
Appointees should be to HR by 6/14/2011

### SUMMER II - Graduate Assistants

Start Submitting Forms: 5/9/2011

Appointment Begin Date: 6/30/2011

Appointment End Date: 8/23/2011

**FORMS DUE TO HR NO LATER THAN:  
6/21/2011**

First Summer II Pay Date: 7/19/2011

See the GA Summer II 2011 Forms Forum for  
detail information on graduate appointment  
codes

### SUMMER II - AAUP Faculty

Start Submitting Forms: 5/9/2011

Appointment Begin Date: 6/13/2011

Appointment End Date: 8/7/2011

**FORMS DUE TO HR NO LATER THAN:  
6/13/2011**

First Summer II Pay Date: 7/5/2011

### APPOINTMENT CODES for Summer II 2011

Additional Faculty Appointment = F33

Faculty Overload Appointment = F43



### SUMMER II Academic Class Calendar

Classes Start: 6/30/2011

Classes End: 8/19/2011

Grades Due: 8/23/2011