

Syllabus

IME 2990 - CO-OP EDUCATION

Catalog Data (1999/2001): A cooperative education program involves a full-time planned and supervised work experience in industry during the semester, or the equivalent on a part-time basis. A written report on the student's activities will be required. May be elected four semesters for a maximum of twelve semester credit hours. Must be taken on a credit/no credit basis.

Textbooks: No Textbook Required.

Prerequisite by Topic :

1. Student must be in good academic standing and be in a curriculum in the College of Engineering and Applied Sciences.
2. Student must have completed the sophomore year.
3. Student must fill out Student Co-op Registration Card.
4. Student must provide a job description from the employer, and have the work experience approved by the Cooperative Education Director.

Course Coordinator : Fred Z. Sitkins, Cooperative Education Director, College of Engineering and Applied Sciences, Parkview Campus Advising Office, (269)276-3259 or 276- 33752038 fred.sitkins@wmich.edu

Course Requirements :

1. Student must submit a written evaluation of their performance from their immediate supervisor.
2. Student must submit a report of their co-op experience upon completion. Instructions will be provided after course registration
3. Students must complete an exit interview with the Cooperative Education Director, at the completion of the work semester.

Evaluation :

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| 1.Evaluation by supervisor | 50% |
| 2.Report | 50% |
| 3. GRADE WILL NOT BE RECORDED UNTIL COMPLETION OF EXIT INTERVIEW. | |

Prepared by: Fred Z. Sitkins, Cooperative Education Director,

Professor: IME Department

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