



Grade Appeal Instructor Information Form

Complete, sign and return to:

Office of the University Ombudsman
2420 Faunce Student Services Building
Kalamazoo, MI 49008-5295

Telephone: (269) 387-0718 • Fax: (269) 387-0716

Statement from Instructor

Department:

Grade Assigned:

Why do you believe the grade is correct?

Why do you think the student perceives the grade to be incorrect?

Signature:

Signature: _____

Date: _____