

NCAA Recertification Steering Committee Summary Note #10: October 2, 2007

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Attending: Kathy Beauregard (Intercollegiate Athletics), Dennis Corbin (Intercollegiate Athletics), Dave Corstange (Intercollegiate Athletics), Carrick Craig (Legal Affairs and General Counsel), Paul DeVries (Intercollegiate Athletics), Eileen Evans, chair (Institutional Effectiveness), Randy Ford (Intercollegiate Athletics), Keith Hearit (Lee Honors College), Mary Lagerwey (Nursing), Monty Porter (Intercollegiate Athletics), Jonathan Pugh (Institutional Effectiveness), Joe Reitz (student athlete), Fred Sitkins (Industrial and Manufacturing Engineering), Jeff Stone (Intercollegiate Athletics), Arnold Taylor (Information Technology), Amy Washington (Intercollegiate Athletics) **Absent:** James Gilchrist (Student Academic and Institutional Research), Colleen Lewis (Internal Audit), Angela Peoples (Western Student Association), Cindee Quake-Rapp (Occupational Therapy), Cheryl Roland (University Relations)

Evans called the meeting to order at 1:32 P.M.

1. Committee approved **teleconference summary note** (8.7.07) as written.
2. With the exception of Question 2 under Operating Principle 2.1., committee approved **Response to CAC Analysis Report (Draft #2)** with following changes:

GOVERNANCE AND COMMITMENT TO RULES COMPLIANCE

1.2 Rules Compliance:

Question 1 (part-time assistant or volunteer coaches):

- DIA to decide whether coaching roles fall into two or three categories.
- Narrative to conclude with following: "In summary, language indicating the importance of rules compliance is included in one-hundred percent of coaches' letters of appointment."

Question 2 (all individuals inside athletics department):

- Second paragraph to be amended according to Evans' handout.

Question 3 (all individuals outside athletics department):

- As above, second paragraph to be amended according to Evans' handout.

ACADEMIC INTEGRITY

2.1 Academic Standards:

Question 1 (goal statement and plan for graduation rates):

- Revised narrative acknowledges that Haenicke issued a "call to action" to faculty in regard to recruitment and retention.
- Line 5: Add "Interim" to President Haenicke's title.

Question 2 (special admissions review of football):

- Line 2: Remove "administered" and insert "worked with."

- Last sentence of first paragraph: Delete “regardless of whether…” so that narrative reads, “In all cases, admissions personnel maintain final decision-making authority.”
- Data on number of footballers who retake their SATs does not consist of complete files.
- Stone to revise second and third paragraphs in consultation with Pam Liberacki of admissions and disseminate to steering committee by end of week.

Question 5 (missed class time):

- Amend sentence as follows: “In the last three years, no such concerns have been raised at Faculty Senate, Undergraduate Studies Council, or Board of Trustees meetings’ public comment sessions, nor has the president brought this issue to the attention of the faculty athletics representative.”

2.2 Academic Support:

Question 1 (comprehensive outside review of academic support services):

- Missing date to be provided by Sitkins.

EQUITY AND STUDENT-ATHLETE WELL-BEING

3.1 Gender Issues:

Question 2 (gender-equity plan):

- Paragraph 2:
 - Reference to June 5 clarification to include verbatim quote from page 5 of clarification document.
 - Add date on which Athletic Board approved gender-equity plan.

3.3 Student-Athlete Well-Being:

Question 1 (procedures for exit-interview surveys):

- List of selected survey questions and issues raised by respondents will be attached to blank form and signed by Beauregard and Sitkins.

Question 3 (grievance and appeal procedures):

- Last sentence: State that Athletic Board will approve revisions to Policies and Procedures Manual at its October 9 meeting.

3. Review of plans for **peer-review team visit:**

Schedule (DeVries):

- Green refers to finalized data; data in red is not yet confirmed.
- Invitations:
 - Welcome Reception: As chair of steering committee, Evans will issue invitations according to group mailing lists provided by DeVries.
 - Interviews: DeVries will issue individual invitations and confirmations.
- DeVries will verify number of trustees who are required to meet with peer-review team.

Document file (DeVries):

- Meetings with subcommittee chairs:

- DeVries and Hearit discussed file before today's meeting.
 - Quake-Rapp and Craig will meet with DeVries soon.
- DeVries encouraged other members of steering committee to provide feedback.

Communication plan (Roland):

- Roland will:
 - Inform Dr. Coyne and Coach Dales about change of plan regarding public session.
 - Organize news release.

4. **Next steps:**

- Approvals still outstanding:
 - Gender Equity and Minority Opportunities Plans for Improvement (President Dunn).
 - Revisions to Policies and Procedures Manual (Athletic Board on October 9).
- Evans will call another steering committee meeting only if issues remain concerning revised narrative for Question 2 under Operating Principle 2.1.

Evans adjourned the meeting at 2:47 P.M.