

## NCAA Recertification Steering Committee Orientation Videoconference: October 26, 2006

[www.wmich.edu/poapa/NCAACertification/](http://www.wmich.edu/poapa/NCAACertification/)

**Attending:** Halbert Bates (Business), Kathy Beauregard (Intercollegiate Athletics), Bob Boughner (faculty emeritus), Dennis Corbin (Intercollegiate Athletics), Dave Corstange (Intercollegiate Athletics), Carrick Craig (Legal Affairs and General Counsel), Paul DeVries (Intercollegiate Athletics), Randy Ford (Intercollegiate Athletics), Keith Hearit (Lee Honors College), Eileen Evans, chair (Institutional Effectiveness), James Gilchrist (Student Academic and Institutional Research), Mary Lagerwey (Nursing), Angela Peoples (WSA), Jonathan Pugh (Institutional Effectiveness), Cindee Quake-Rapp (Occupational Therapy), Joe Reitz (student athlete), Cheryl Roland (University Relations), Fred Sitkins (Industrial and Manufacturing Engineering), Jeff Stone (Intercollegiate Athletics), Arnold Taylor (Information Technology), Amy Washington (Intercollegiate Athletics) **Absent:** Diether H. Haenicke (President), Brad Wachler (Mid-American Conference)

NCAA staff liaison Charnele Kemper called the meeting to order at 11:14 A.M.

### 1. **Overview** of recertification process:

- In order to demonstrate “substantial conformity” with each operating principle, report must address each self-study item fully.
- Operating Principle 1.2.: Compliance review must be conducted once every four years.
- Operating Principle 2.2.: Academic support review must be conducted once every three years.
- Gender Issues and Minority Issues plans for improvement:
  - Must extend five years into future.
  - Numerical goals are not required (indeed, they’re inadvisable).

### 2. **Draft Written Plan:**

- Pages 1 to 2 (five required strategies for improvement):
  - Bullet #1 refers to Operating Principle 1.2.
  - Bullet #2 refers to Operating Principle 2.2.
  - Bullet #3 refers to Operating Principle 2.1.
  - Bullets #4 and #5 refer to Operating Principle 3.1.
- Page 2 (Identification of plans from first-cycle self-study): Subcommittees will need to examine these documents in order to respond to Self-Study Item #2 in each of the Operating Principles.
- Pages 3 and 4 (Committee and subcommittee rosters): Rosters meet NCAA requirement for broad representation from within and outside athletics.
- Pages 5 and 6 (Schedule for completing the self-study): Timeline requires only minor changes.
- Written Plan is a working document: As changes are made, Pugh will e-mail updated drafts to Kemper.

Kemper adjourned the meeting at 11:52 A.M.