

**NCAA Steering Committee Chair
Orientation Videoconference: October 26, 2006**

www.wmich.edu/poapa/NCAACertification/

Attending: Halbert Bates (Business), Kathy Beauregard (Intercollegiate Athletics), Bob Boughner (faculty emeritus), Dave Corstange (Intercollegiate Athletics), Eileen Evans (Institutional Effectiveness), Jonathan Pugh (Institutional Effectiveness), Cindee Quake-Rapp (Occupational Therapy), Fred Sitkins (Industrial and Manufacturing Engineering), Arnold Taylor (Information Technology), Amy Washington (Intercollegiate Athletics)

NCAA staff liaison Charnele Kemper called the meeting to order at 10:34 A.M.

1. Kemper approved WMU's Written Plan (10.11.06) with the following changes:
 - Make clear that Evans does not have direct athletics department oversight (p.2).
 - Add statement to effect that steering committee has clear authority from President Haenicke to speak and act on behalf of WMU (p.2).
 - State that Beauregard serves on steering committee in capacity of "senior woman administrator."
 - Change date for selection of peer-reviewers from January 2007 to November 1 thru December 1, 2006 (p.6).

2. Kemper confirmed that WMU needs prior written approval from the NCAA before engaging the consulting services of any outside individual or agency.

Kemper adjourned the meeting at 10:40 A.M.