

## NCAA Academic Integrity Subcommittee Summary Note #1: October 17, 2006

[www.wmich.edu/poapa/NCAACertification/](http://www.wmich.edu/poapa/NCAACertification/)

**Attending:** Lois Ellis (community member), Eileen Evans (Institutional Effectiveness), Damodar Golhar (Management), Dan Jacobson (School of Music), Kevin Knutson (Arts and Sciences), Pam Liberacki (Admissions), Jonathan Pugh (Institutional Effectiveness), Cindee Quake-Rapp, chair (Occupational Therapy), Christopher Reed (Health, Physical Education and Recreation), Shayna Sangster (student athlete, Management), Jeff Stone (Intercollegiate Athletics) **Absent:** Halbert Bates (Business), Betsy Kuhle (Intercollegiate Athletics), Barbara McKinney (Registrar's Office), Suzie Nagel (Student Affairs)

Quake-Rapp called the meeting to order at 2:34 P.M. and welcomed committee members.

### 1. **Overview** of NCAA certification process:

- Certification correlates to accreditation (e.g., Higher Learning Commission) and affirmation (e.g., Social Work) and operates on a ten-year cycle:
  - 1998: First-cycle self-study report.
  - 2003: Interim report.
  - May 1, 2007: Second-cycle self-study report submitted.
  - November 2007: Evaluation visit, headed by a university president.
- Goal of process is to demonstrate WMU's commitment to integrity in intercollegiate athletics.
- Steering committee oversees and coordinates work of subcommittees.
- Broad cross-campus representation on all four committees.
- Self-study is divided into three areas, each represented by a subcommittee: Governance and Commitment to Rules Compliance, Equity and Student-Athlete Well-Being, and Academic Integrity.

### 2. Academic Integrity Subcommittee's **charge**:

- "Academic integrity" means that all students are treated equally (e.g., student-athletes are not singled out for preferential treatment).
- Report will reflect recent loss of some athletics programs (track, etc.) and effect of those losses on enrollment.
- Data collection:
  - Matrix lists data and their respective collection timelines.
  - Main data providers are Gilchrist, DeVries, and Stone. It is DeVries' responsibility to collect supplemental data for evaluation-visit team.
  - Stone expects initial data to be ready by early to mid November.
  - Quake-Rapp will distribute information via e-mail to subcommittee as she receives it.
  - First-cycle self-study report provides a helpful template.
  - Subcommittee must be critical and objective in its review of the data. If necessary, members may request additional detail from data providers.
  - Subcommittee needs to supply specific data on WMU's a) development of an academic support program, and b) analysis of graduation rates.
  - Report will cover six-year graduation period (1997-2003).

### 4. October 26 **orientation videoconference**:

- Videoconference is required by NCAA.
- By October 26:
  - All subcommittees will be in place and have convened at least once to examine Handbook and Self-Study Instrument.
  - Subcommittee chairs will have met with data providers (Gilchrist, DeVries, and Stone).

- Morning sessions:
  - Steering committee chair: Discussion of logistical matters.
  - President Haenicke: Discussion of CEO's responsibilities.
  - Steering committee and president: Discussion of steering committee's responsibilities and changes (if any) to written plan.
- Subcommittee sessions:
  - Length of subcommittee sessions varies, as prescribed by NCAA.
  - Subcommittee members to bring all materials provided to date, and to familiarize themselves with Handbook and relevant section of Self-Study Instrument.

5. **Timeline** (key dates):

- October 20, 2006: Chief report writers' teleconference will provide additional information re: videoconference and submitting of report. Subcommittee members are urged to keep Pugh apprised of all important developments.
- October 26: Orientation videoconference.
- January 2007: Steering committee chair updates president's groups, Western Student Association, and Faculty Senate on progress of self-study.
- January 24:
  - Deadline for subcommittees' preliminary draft reports to steering committee. (Academic Integrity draft to be completed before holiday break.)
  - As with written plan, subcommittees' reports will be thorough but succinct.
- February 7: Steering committee responds.
- February 20: Final subcommittee reports due to steering committee.
- February 27: Steering committee approves subcommittee reports and begins work on overall institutional self-study report.
- March: Steering committee makes draft institutional self-study report available for public comment.
- May 1: Institutional self-study report submitted to NCAA. After staff read-through of report, NCAA notifies WMU of particular issues to be addressed by peer-reviewers during fall 2007 evaluation visit.
- Draft reports and summary notes will be posted to web site throughout self-study process (following approval by respective committees).

6. **Next meeting:** Tuesday, October 31, 3 P.M. to 4 P.M. in the Seelye Center Conference Room.

Quake-Rapp adjourned the meeting at 3:24 P.M.