

NCAA Equity and Student-Athlete Well-Being Subcommittee Summary Note #4: December 13, 2006

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Attending: Dennis Corbin (Intercollegiate Athletics), Carrick Craig, chair (Legal Affairs and General Counsel), Mark Delorey (Student Financial Aid and Scholarships), Paul Eenigenburg (Mathematics), George Fierro (Aviation), Tim Hiller (student athlete, Pre-Business), Mike Meister (University Budgets), Jonathan Pugh (Institutional Effectiveness), Mary Randall-Marchese (Intercollegiate Athletics), Cari Robertson (Health Promotion and Education), Richard Schaper (Retirement Services), Laura Van Zoest (Mathematics), Lewis Walker (faculty emeritus) **Absent:** Darrell Johnson (Extended University Programs), Carl Lawrence (student, Counseling Psychology), Monty Porter (Intercollegiate Athletics)

Craig called the meeting to order at 1:31 P.M.

1. Craig gave recap of his briefing to **steering committee** (December 7):
 - In part because of Equity subcommittee's larger workload, the Governance and Academic Integrity subcommittees have made more progress with their draft reports.
 - Unless Intercollegiate Athletics supplies necessary data soon, Equity subcommittee will not be able to complete its draft report by January 24 deadline.
 - Beauregard assured Craig that Equity subcommittee's data needs are a high priority.
 - Evans asked chairs to address relevant sections of Top 10 Issues list at next subcommittee meetings:
 - Issue #4 (Operating Principle 3.1)
 - Issue #7 (Operating Principle 3.3)
 - Issues #8, #9, and #10 (Operating Principles 3.1, 3.2 and 3.3)
 - Evans reminded chairs of importance of Document H (Self-Study Report Checklist).
2. **Progress reports** from subgroup chairs (in context of data collection, Self-Study Report Checklist, and Top 10 Issues list):
 - Operating Principle 3.1: Gender Issues (Van Zoest):
 - Subgroup is acting on data received so far; DIA to provide balance of information.
 - Van Zoest meets with Beauregard tomorrow:
 - Van Zoest to brief Craig via e-mail after meeting.
 - Craig to e-mail Beauregard if balance of data not received by end of this week.
 - Craig to let Evans know which data remain outstanding.
 - Subcommittee has rough drafts of some Self-Study Items for Operating Principle 3.1.
 - Subcommittees' draft reports to be made available for public comment.
 - Plan for improvement (Operating Principle 3.1.7):
 - Plan shouldn't be viewed as an internal DIA audit.
 - Key phrase is "substantial conformity."
 - Subcommittee's task is to identify areas requiring improvement.
 - Mid-American Conference interim report may provide useful information.
 - Operating Principle 3.2: Minority Issues (Meister):
 - Subgroup has data for all three charts.
 - For purposes of subgroup draft reports, raw data in *Word* and *Excel* is sufficient.
 - Corbin to consult with Stone regarding stand-alone plan (Operating Principle 3.2.9), which is only significant outstanding piece of data.
 - Rough draft of subgroup report likely to be completed by January 12.
 - Operating Principle 3.3: Student-Athlete Well-Being (Corbin for Delorey, who was called to president's office):

- Corbin and Robertson to discuss coordination of resources after today's meeting.
- Top Ten Issue #7 (travel policies):
 - Charnele Kemper specifically highlighted this issue.
 - WMU does not yet have DIA-specific travel policy, although department exercises great care in this area.
 - Report narrative will announce drafting of stand-alone policy.
- Top Ten Issue #8 (medical plans):
 - Corbin is "designated" individual.
 - WMU has extant medical plan that provides appropriate support for competition and practices.

3. **Next meeting:** Wednesday, January 10, 9:30 to 10:30 A.M., Seelye Center Conference Room: Subcommittee will review rough drafts from subgroups.

Craig adjourned the meeting at 2:13 P.M.