

University Assessment Steering Committee  
Summary Note # 50  
18 November 2007

Attending: Patrick Benton, chair (Aviation), Rosana Alsaud (GSAC); Sue Brodasky (OIT), Maira Bundza (International Programs), Kathy Cummings (EDUC), Laura Darrah (DOSA), Edward Eckel (Libraries), Bruce Ferrin (HCOB), Lin Foulk (Fine Arts), Kevin Knutson (Arts & Sciences), Deb Newson (EUP), Dave Reinhold (A&S, Undergrad Studies Council), Carie Robertson (Sindecuse), Zoann Snyder (A&S), Karen Stokes (ex-officio, TracDat), Gwen Tarbox (GSC), Yvonne Unrau (CHHS).  
Guest: Dave Choban, Nuventive

Absent: Ari-Gur, Buwalda, Desroches, Dipierro, Evans, Ickes, LeBlanc, Parker

Benton called the meeting to order and asked for approval of Summary Note #49. The summary note was accepted (Cummings/Eckel). Choban was introduced and provided an overview of the recent upgrade of TracDat. Highlights of the new version include a calendaring feature, the ability to assign tasks to individuals, and an increased level of flexibility for individual units. Stokes will be available to meet with department and college assessment committees to assist them in using the new features.

Response to Dean's Reports: The responses were compiled from the comments provided by the committee members. Benton called for additional suggestions and discussion. Change first sentence for all responses to read "The College is commended..." Motion to approve, Bundza, second Ickes, approved.

5 year Review: Knutson gave a preview of the on-line survey. It will be sent out the second week of Spring 2008 semester.

Adjourned at 2:15 p.m.