

## **Roles of the UASC, Deans, Vice President for Student Affairs, and Office of the Provost in the Lifecycle of Departmental Assessment Plans**

1. UASC approves initial assessment plans.
2. College Deans and the Vice President for Student Affairs monitor the implementation of their assessment plans.
3. Each College and Division having assessment plans reports annually (May 15) to the Provost on the measurement of student learning outcomes for ongoing program improvement. The report:
  - a) Identifies
    - i. Program goals and objectives;
    - ii. Instrumentation for measuring goals and objectives;
  - b) Describes briefly the data collected;
  - c) Describes major findings and how they were used for student learning and program improvements; and
  - e) Lists changes to the departmental-level plans.
4. The UASC will review College and Division reports every Fall and formulate specific recommendations for improvement to the Deans, Vice-President for Student Affairs and Faculty Senate. Recommendations will address whether the assessment findings demonstrate that assessment plans were implemented according to program goals and objectives; and, based on collected data, actions were taken to improve student learning and program outcomes.