

# Assessment Plan

## Western Michigan University

### Center for Academic Success Programs

**Mission Statement:** The Center for Academic Support Programs enhances teaching and promotes student learning through collaborative, effective, research-based programs.

**Outcome: ALPHA Progress Report return rate**

Alpha students will be notified of the results of at least 90% of their progress reports for Fall and Spring semesters.

**Track:** ALPHA

**Start Date:** 09/01/2006

**End Date:** 05/01/2007

**Outcome Status:** Active

**Assessment Evaluation:** Count the number of mid-term progress reports mailed out and count the number which are returned each semester. If total is not 90%, determine ways to get a better return rate from the instructors teaching Alphas.

Means of Assessment			
Assessment Method	Criterion	Schedule	Active
Count number of reports sent out and returned and calculate return rate.	90% of mid-term progress reports for Alpha students will be completed by instructors and returned to the Alpha Coordinator.	November 15, 2006 March 15, 2007	Yes

**Outcome: SSP Evaluation**

**Outcome Status:** Active

**Outcome: SSP: Career, Study Abroad and Graduate School Exploration**

Each year, we will provide all participants educational opportunities about career strategies, study abroad options, and graduate school possibilities.

**Track:** TRIO SSP

**Outcome Status:** Active

**Assessment Evaluation:** We will measure this objective by documenting participant attendance at related educational offerings and their participation in individual meetings with SSS staff focused on these areas.

**Outcome: ASC: SI/CT/CSS Leader Training**

SI Leaders, Content Tutors, and Seminar Leaders will demonstrate mastery of Level 1 training

**Track:** ASC-Seminars

ASC-SI

ASC-Tutoring

**Start Date:** 09/01/2008

**End Date:** 04/24/2009

**Outcome Status:** Active

**Assessment Evaluation:** Annually review content and plan for each level of tutoring certification. Each semester modify training content to meet the needs of the staff so that they can accomplish their certification.

Means of Assessment			
Assessment Method	Criterion	Schedule	Active
Staff developed feedback instruments/tests	All leaders and tutors will demonstrate at least 80% proficiency scores on the instruments.	Monthly while SI, tutoring, and seminars are offered.	Yes

Means of Assessment			
Assessment Method	Criterion	Schedule	Active
Observations by supervisor	Leaders and tutors will demonstrate effective use (being rated at least at the "good" level) of the information, techniques, etc. that has been shared through training, newsletters, email, etc.	October, November, February, March of each year	Yes

**Outcome: SSP Academic Achievement**

168 SSS participants (80%) will be in good academic standing at WMU at the end of each reporting period (Aug. 31).

**Track:** TRIO SSP

**Outcome Status:** Active

**Assessment Evaluation:** We will use WMU's Student Information System to determine the number and percentage of SSS participants in good academic standing at the end of each reporting period (Aug. 31).

**Outcome: SSP Financial Assistance**

Each year, we will provide all participants with educational opportunities to successfully negotiate the financial aid system, finance their college education, and reduce their student loan dependency. We will also distribute \$50,000 in scholarships (\$20,000 SSS Grant Aid, \$10,000 WMU Grant Aid match, \$20,000 WMU scholarships) to Pell Grant recipient participants and two-credit tuition scholarships (\$25,751 in 2005-06) to all new freshmen participants and ensure that the Office of Student Financial Aid and Scholarships provides all participants special consideration for grants and Work Study.

**Track:** TRIO SSP

**Outcome Status:** Active

**Assessment Evaluation:** To measure this outcome, we will document, in student files, any scholarship, grant and Work Study awards provided to each participant and their attendance at related educational offerings.

**Outcome: SSP Graduation**

50% of each cohort will graduate within 6 years

**Track:** TRIO SSP

**Outcome Status:** Active

**Assessment Evaluation:** The number and percentage of graduates from each cohort will be determined, using WMU's Student Information System, at the end of each reporting period (Aug. 31).

**Outcome: SSP Identification and Selection of Participants**

Each year we will identify, select, and enroll 210 participants by Nov. 1. All participants will demonstrate academic need, at least 67% will be low-income and first-generation, and up to 33% will be either low-income, first-generation or students with disabilities. At least 33% of students with disabilities will also be low-income.

**Track:** TRIO SSP

**Outcome Status:** Active

**Assessment Evaluation:** We will use program entry date and eligibility data, documented in participant files, to measure our completion of this outcome.

**Outcome: SSP Participant Identification and Planning**

We will assess each new participant's academic, personal, social, technological, financial, and career needs and develop an Individualized Action Plan (IAP) within 30 days of SSS enrollment. Each year, these plans will be reviewed and revised as needed.

**Track:** TRIO SSP

**Outcome Status:** Active

**Assessment Evaluation:** All assessments and IAPs are maintained in student files and reviewed as part of program evaluation.

**Outcome: SSP Retention**

Of each cohort, the following percentages of participants will be enrolled at WMU or will have graduated: 75% at the second year, 63% at the third year, 60% at the fourth year, and 56% at the fifth year.

**Track:** TRIO SSP

**Outcome Status:** Active

**Assessment Evaluation:** We will measure this outcome at the end of add/drop periods each semester, using WMU's Student Information System to determine numbers and percentages of students from each cohort that are enrolled or graduated.

**Outcome: ASC: Evidence of Learning in Sessions**

In 80% of the SI, tutoring, or CSS sessions observed by the director, students in attendance will exhibit evidence that learning occurred within the session (as judged and recorded by the ASC director).

**Track:** ASC-Seminars

ASC-SI

ASC-Tutoring

**Start Date:** 09/01/2008

**End Date:** 04/24/2009

**Outcome Status:** Active

**Assessment Evaluation:** The director will observe each tutor, SI leader, and CSS leader at least once each term. As part of that observation, the director will look for signs of student learning.

Means of Assessment			
Assessment Method	Criterion	Schedule	Active
Observation by supervisor			Yes

**Outcome: WC: Writing Application**

Students will be able to apply better decision making in/to their writing.

**Track:** Writing Center

**Outcome: WC: Writing Decision Awareness**

Students will be aware of decision options that can improve their writing process, production, and/or products.

**Track:** Writing Center

**Start Date:** 09/02/2008

**End Date:** 09/02/2009

**Outcome Status:** Active