

TEMPLATE

For

Annual Report on the Measurement of Student Learning Outcomes For Ongoing Program Improvement

College of [NAME]
[NAME of DEAN], Dean
August 3, 2009

Contents

1. TRACDAT assessment impact report from each department.
2. Memoranda from chairs/directors of departments/units submitting assessment reports to the dean, answering three questions:
 - a. Explain how student learning outcomes results were used for:
 1. Informing planning at the department level
 2. Revising goals for programs
 3. Articulating or aligning curriculum with new or established partnerships (e.g., K-12, community colleges)
 4. Changing policies for admission or for transfer into programs
 5. Preparing self-studies for specialized program accreditation
 6. Other uses not listed above
 - b. What key student learning outcomes results will members of the faculty address during 2009-10?
 - c. What changes, if any, were made to the departmental-level plan since July 1, 2008?
3. Memorandum from the dean to the provost, answering three questions:
 - a. For each department/unit and using the evidence provided by the departments/units and other information available to the dean, evaluate the extent and effectiveness of each unit in using student learning outcomes results for:
 1. Informing planning at the department level
 2. Revising goals for programs
 3. Articulating or aligning curriculum with new or established partnerships (e.g., K-12, community colleges)
 4. Changing policies for admission or for transfer into programs
 5. Preparing self-studies for specialized program accreditation
 6. Other uses not listed above
 - b. Evaluate the extent and effectiveness of college-level leadership and support for the use of learning outcomes results to improve student learning:
 1. Since July 1, 2005, what documented commitment of resources (physical, fiscal, human, and technological) has the college made to advance a culture of learning? With what outcomes?
 2. For 2008-09, were resources allocated to academic units based in part at least on the results of student learning outcomes?

3. Does the college academic advising unit have a documented plan to regularly assess (a) delivery of services and (b) student learning outcomes in the context of academic advising? If so, (a) when was the most recent assessment of each, and (c) what improvements in academic advising have occurred as a result of the assessment of student learning outcomes?
 4. To what extent have the dean and the associate dean charged with responsibility for assessment of student learning demonstrated their understanding of the importance of assessment to student learning?
- c. What are the 2009-10 college goals for the use of learning outcomes results to improve student learning?