

GRADUATE PROGRAM REVIEW: TEAM REPORT

A. One Page Executive Summary:

Department: _____ **College:** _____

Name of Program: _____

Masters level or Doctoral level (Circle one)

	High			Low	
<u>Overall Rating (circle one):</u>	5	4	3	2	1

Major Recommendation: (e.g. consolidate, reconfigure, expand):

Highly commendable features: (2 or 3):

Most serious concerns: (2 or 3):

Review Team Members:

Documents Consulted:

Persons Interviewed and Dates of Interviews:

(Continue overleaf if necessary)

B. SPECIFIC REVIEW TEAM FINDINGS:

1. External Demand

- a. Completed applications for Fall 2005:
- b. Inquirers discouraged to complete applications (#, or none, few, many):
- c. Quality of incoming students: GRE, GPA, recommendations, etc.:
- d. Competitive programs (one to three):
- e. Advantages over competitive programs, if any:
- f. Weaknesses compared to competitive programs, if any:
- g. Ranked or leading programs, if different (one to three):
- h. Advantages of leading programs (if any):

2. Quality of Student and Program Outcomes

- a. Student learning outcomes established and reported internally, especially distinctive features:
- b. Student learning outcomes established and reported externally; ratings by accrediting agencies, if available:
- c. Student learning outcomes reported via graduate survey/exit reviews:
- d. Student publications, presentations, performances, shows, collaborations, attendance at professional events and learning/training opportunities, etc.:
- e. Bona fide placement figures (appropriate jobs or higher degree programs):
- f. Other recognition of quality outcomes by industry, institutions, professional associations and publications, etc.:

3. Quality of Program Administration and Planning

- a. Mission statement: exists, is clear, is consistent with evidence:
- b. Vision statement: exists, supported by evidence, realistic funding estimates, and faculty:
- c. Planning specifies courses to be offered each semester and staffing plan for years ahead:
- d. Self-assessment: institutional (using a variety of data such as exit interviews, graduate surveys, current student input, external consultant(s), accreditation reports, placement data, evidence of actual student learning against goals of program, etc.): shows progress since 2001:
- e. Specific and timely attention to key matters including: program and admissions quality (clear requirements, consistent enforcement), diversity, attrition, student and staff concerns about fair treatment, and coordination with other university units (particularly if degree requirements involve cross-department involvement).
- f. Includes opportunity analysis of possibilities of collaboration with and outside institution:

4. Program Size, Scope, and Productivity

- a. Percentage of students in department: percentage graduate; percentage undergraduate.
- b. Specific figures on number of students in program, diversity of student body, and number of graduates in recent years:
- c. Courses and credit hours in the degree program in 2005 to date (core, elective, program-staffed); typical length of time-in-degree:
- d. Faculty course load (graduate courses, thesis/dissertation/creative project supervision; graduate student committee work); other non-classroom mentoring:

- e. Faculty research productivity, including evidence of quality as well as quantity, including funding brought in (if any), for each member of graduate faculty:

- f. Faculty contributions to public and professional service (e.g., major advisory roles to state and national offices and foundations, editorial and leadership positions in principal professional journals and associations):

5. Program Impact, Justification, and Essentiality

- a. Role in the University: relation to University mission and goals:

- b. Historical significance and intellectual value:

- c. Community or economic significance:

6. Opportunity Analysis (covered above under #3, Planning)

- a. Specific conditions that enhance or detract from program development (economic, external support, political pork barrel, etc.):

7. Compelling Program Factor (provided in Executive Summary)