

PROVOST'S COUNCIL MEETING NOTES
October 13, 2009

In attendance: Osama Abudayyeh (for T. Vizzini), Diane Anderson, Nick Andreadis, Eileen Evans, Dawn Gaymer, Jim Gilchrist, Tim Greene, Bassam Harik, Don McCloud, Margaret Merrion, Lew Pyenson, Dave Reinhold, Joe Reish, Ajay Samant, Gil Sinclair (for D. Powell), Sue Stapleton (for T. Kent), Sue Timmer, Earlie Washington, Gary Wegenke
Guests: Nancy Cretsinger

AGENDA ITEMS	DISCUSSION POINTS & ACTION	THINGS TO BE DONE
College Budget Reductions—Bassam Harik	<ul style="list-style-type: none"> o The Academic Affairs 2010-11 Budget Planning document was distributed <ul style="list-style-type: none"> o This document is to be treated as confidential and for planning purposes only; it is not to be distributed o The difference (minor) in the 2009-10 booked budget figure reported on this document is due to increases in compensation and fringe benefits o The criteria used to determine the differential reductions included SCH/faculty, FTES/faculty, research dollars/faculty; tertiary performance measures; 08/09 budget reductions o Is there something other than faculty lines that can be used to meet reductions? <ul style="list-style-type: none"> o Restructuring of the curricula; increase enrollment; increase tuition; increase gifts and endowments 	
Policy Statement: Academic Chairs and Directors: Position Description, Qualifications, Length of Service, Evaluation, and Compensation (7/30/05)—Tim Greene	<ul style="list-style-type: none"> o Noted areas of concern included compensation (should be determined by dean in consultation with provost); evaluation of chairs/directors; length of service (original appointment is for 4 years; reappointments are 3 years); accuracy of expectations o Which prevails—a policy appearing in a department policy statement or this document? <ul style="list-style-type: none"> o department policy statements are recommendations to the administration o until T. Greene can do some further research , AA will follow the policies contained in this document o M. Merrion, T. Vizzini, A. Samant, and B. Harik were charged with reviewing the document and making recommendations to the Provost Council in January o Tim will let OCHAD know that the document is being reviewed 	
OCHAD Debrief—Tim Greene	<ul style="list-style-type: none"> o OCHAD shared the following concerns with the Provost: <ul style="list-style-type: none"> o perceived lack of consultation by the deans o would like the Provost to bring issues to them in addition to the Provost's Council o achieving 133% compensation o didn't receive letters from HR re their salary (it was noted that some supervisors received an envelope of letters from HR and 	

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	<p>thought they were copies to be filed rather than distributed)</p> <ul style="list-style-type: none"> ▪ chairs and directors will receive letters, which include their RTF, by November 1 	
Classroom Instructional Technology Planning and The Process of Allocating Funds to College Computing Labs —Jim Gilchrist	<ul style="list-style-type: none"> o Each college's tech person will bring prioritized funding requests to the table in November—this year, deans are being asked to sign off on the priorities 	
2009-10 Budget Summary—Bassam Harik	<ul style="list-style-type: none"> o Copies of the 2009/10 Budget Summary, commonly referred to as the horse document, were distributed and discussed 	
Highlights From Around the Table	<ul style="list-style-type: none"> o The first university forum on the Academic Affairs Strategic Plan will be held today at 1 p.m.; 2 additional forums have been scheduled—October 30 and November 4 o The Michigan Campus Compact is requesting nominations for Faculty/Staff Community Service-Learning Awards and the Jimmy and Rosalynn Carter Partnership Award of Campus-Community Collaboration <ul style="list-style-type: none"> o Send nominations, along with CVs, to Eileen Evans by this Friday, October 16 o College recommendations for membership on the selection committee should also reach Eileen Evans by October 16 o The selection committee will meet on Tuesday, October 20, to determine Western's nominees o Ken Miller will be HCOB's distinguished speaker on Thursday; this Friday's breakfast series will focus on financial reform; the college will host a pancake breakfast at homecoming o The second brown bag on globalization will be held on October 23 at noon o The Medallion Competition is only 90 days away; faculty, especially those who haven't participated previously, are needed to serve o On October 23, 9 alumni will be inducted into CHHS's Alumni Academy o Tim Greene will be out of town October 16 to 21 	
Future Agenda Items	<ul style="list-style-type: none"> o CHHS Video o Are college campaign goals attainable? o January 2010—recommendations regarding the revision of the 2005 policy on academic chairs and directors 	
Upcoming Important Dates	October 18 to 20, 2010—HLC Visit	