

FALL 2007

DATES SUBJECT TO CHANGE

AUGUST

- 1 Last day to apply for December 2007 graduation
- 31 Advising Day

SEPTEMBER

- 3 Labor Day Recess – No classes
- 4 Fall Classes Begin at 8 a.m.
- 10 Last Day to Drop/Add/Change Last Day to Receive 100% Tuition Refund
- 12 Late Add Fee Begins
- 13 Last Day to Receive 90% Tuition Refund for a complete withdrawal
- 17 Last Day to Receive 50% Tuition Refund for a partial withdrawal
- 28 Last Day to Receive 50% Tuition Refund for a complete withdrawal

OCTOBER

- 24 Last Day to Receive 25% Tuition Refund for a complete withdrawal

NOVEMBER

- 5 Last Day to Withdraw
- 21 Thanksgiving Recess (at noon)
- 26 Classes Resume

DECEMBER

- 1 Last Day to Apply for April 2008 graduation
- 10–14 Final Examination Week
- 15 Fall 2007 Classes End Commencement

SPRING 2008**JANUARY**

- 1 New Years Day – No classes
- 4 Advising Day
- 7 Spring 2008 classes begin at 8 a.m.
- 21 Dr. Martin Luther King, Jr. Day Recess, Convocation & Activities

FEBRUARY

- 1 Last Day to Apply for Summer/ Summer II 2008 graduation
- 29 Spirit Day

MARCH

- 3 Spring Break Begins
- 10 Classes Resume

APRIL

- 21–25 Final Examination Week
- 26 Spring 2008 Classes End
- 26 Commencement

OFFICIAL NOTICES**POLICY ON SEXUAL HARASSMENT AND SEXISM**

Western Michigan University is committed to an environment which encourages fair, humane, and beneficial treatment of all faculty, staff, and students. In accordance with that fundamental objective, the University has a continuing commitment to assure equal opportunity and to oppose discrimination because of race, color, sex, sexual orientation, age, religion, national origin, handicap, height, weight, or marital status. Therefore, in that same perspective, neither sexual harassment nor sexism will be tolerated behavior at Western Michigan University. It is expected that each member of the University community will consider himself/herself responsible for the proper observance of this policy.

Definitions

Sexual Harassment: Sexual harassment is defined as unwelcome sexual conduct which is related to any condition of employment or evaluation of student performance. This definition is intended to include more than overt advances toward actual sexual relations. It applies as well to repeated or unwarranted sex-related statements, unwelcome touching, sexually explicit comments, and/or graphics. All persons should be sensitive to situations that may affect or cause the recipient discomfort or humiliation or may display a condescending sex-based attitude towards a person. Sexual harassment is illegal under both state and federal law. In some cases, it may be subject also to prosecution under the criminal sexual conduct law. Conduct will be defined as sexual harassment when any or all three of the following conditions exist:

- The sex-related situations are unwelcome by the recipient.*
- A specific or implied connection with employment or student status is involved.
- The sexual harassment continues after the recipient has made clear that the conduct is unwelcome.*

Sexism: Sexism is defined as the perception and treatment of any person, not as an individual, but as a member of a category based on sex. Whether expressed in overt or subtle form such as sex-related jokes or materials, sexism in the classroom or workplace is unacceptable at the University and its elimination shall be the responsibility of the entire University community.

Depending upon the seriousness of the misconduct, informal corrective action may be adequate.

Complaint Procedure

Sexual harassment and sexism constitute acts of misconduct. Therefore, whenever such acts are reported and confirmed, prompt disciplinary action will be taken, up to and including discharge. However, to enable the University to act through these formal procedures, employees and students are encouraged to report such incidents. Employees and students should report such conduct to the Office of Institutional Equity (formerly the Department of Affirmative Action).

The Office of Institutional Equity shall establish appropriate procedures to implement this policy. The Office of Institutional Equity shall also investigate thoroughly any complaints of alleged sexual harassment or sexism, and then report the results of such investigations to the President of the University.

**In cases of overt physical sexual contact, a blatant threat if sexual favors are not given, or promised reward in exchange for sexual favors, no notice that the conduct is unwelcome shall be necessary and a finding of sexual harassment may be based on a single occurrence.*

For further information, contact the Office of Institutional Equity at (269) 387-6316.

FERPA**Release Of Student Directory Information**

Under the 1974 Family Educational Rights and Privacy Act (FERPA), Directory Information, as defined below, is subject to disclosure without the consent of the student unless the student notifies the Office of the Registrar in writing that any or all of the information designated should not be released without the student's prior consent.

Suppression Of Student Directory Information

A student has the right to request in writing that the disclosure of Directory Information be withheld from persons outside the University. To have an address/phone number suppressed from the printed University Directory, a

Western Michigan University reserves the right to add or to delete courses from its offerings and to change the meeting times, locations and instructors.