



## WMU Spring 2004

### **Refund Policy**

The University Business Office will grant refunds for student tuition for any decrease in hours according to this schedule.

### **Dropped classes refund schedule**

Students may drop courses during the drop/add period through January 9, 2004 for a 100% refund.

After January 9, 2004, a student will have to request a partial or complete withdrawal for any classes through the Office of the Registrar.

### **Withdrawn Courses**

Withdrawals appear on the student record with a "W" grade and are subject to the following refund schedule:

**Partial withdrawal** (withdrawing from one or more courses, but not all courses)

January 10-16.....50%

**Complete withdrawal** (withdrawing from all courses)

January 10-15.....90%

January 16-February 2 .....50%

February 2-27.....25%

There will be no refunds awarded for complete withdrawals after February 27, 2004.