

# Accelerated Degree Program Course Approval

Submit in person to:  
 Office of the Registrar  
 Seibert Administration Building, 3rd Floor  
 Monday through Friday  
 8 a.m. to 5 p.m.



Submit by mail:  
 Office of the Registrar  
 Western Michigan University  
 1903 W. Michigan Avenue Kalamazoo, MI 49008-5256  
 Telephone: (269) 387-4300

*The Accelerated Degree Program (ADP) allows students to begin accumulating credits towards the completion of a master's degree while still enrolled as undergraduates. Undergraduate students admitted to an ADP with senior standing can take up to 12 hours of designated 5000 and/or 6000 level courses for graduate credit which can be used in both the Bachelor's degree and the Master's degree. **The Accelerated Degree Program Course Approval form should be completed when admitted to the ADP.***

## 1. STUDENT INFORMATION

Western Identification Number (WIN) \_\_\_\_\_

Last Name \_\_\_\_\_

First Name \_\_\_\_\_

## 2. PROGRAM INFORMATION

Department \_\_\_\_\_

Program \_\_\_\_\_

Admission Term \_\_\_\_\_

## 3. APPROVED ADP COURSES - To be double counted

Course	Course Number	Credit Hours	Term

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Students admitted to an Accelerated Degree Program (ADP) understand and agree to the following:

- ◆ Unless otherwise specified by ADP policies of the department or school, requirements for the baccalaureate degree will be completed and the degree awarded within one calendar year after initial enrollment in the ADP.
- ◆ A grade of "B" or above must be earned in each of the ADP courses. *Students who do not achieve a "B" or better must apply for readmission into the graduate program. Students who complete the undergraduate degree including a "B" or above in the ADP courses will be admitted as graduate students (with the relevant graduate credit) in the next semester or session after receiving the bachelor's degree. Students should check with their department to see if there are additional requirements for admission to the ADP.*
- ◆ 6000-level courses cannot substitute for required courses within the undergraduate degree.
- ◆ 5000-level courses approved for the ADP may be used as electives within the undergraduate degree or to complete the required 122 hours.
- ◆ The ADP courses will appear on the student's transcript and grades earned will be reflected in the graduate GPA. All grades earned in courses taken for graduate credit will be reflected in student's graduate GPA.
- ◆ The courses which are double counted will be identified as such on the graduate transcript.
- ◆ Both undergraduate and graduate transcripts will show that the student completed the Accelerated Degree Program.
- ◆ Upon completion of the bachelor's degree, the hours earned in the ADP courses will be added into the undergraduate GPA and credit hours.

## 4. SIGNATURES

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Advisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_