Friends of the University Libraries, Western Michigan University
Minutes
February 7, 2011

Present: A. Dunn, Fitzgerald, Garland-Rike, Gedeon, Houghton, Sheldon, Smith, Steuer, Timmerman

Meeting was called to order at 2:04

Agenda was approved (Fitzgerald/Garland-Rike)

Minutes were approved as amended (Garland-Rike/Sheldon)

New Business

Treasurer’s Report - Smith

Smith distributed a printed report. He reported that the only activity since last month were expenses of $50.00 for coffee for the finals event and $80.00 membership fee for ALTAFF (formerly FOLUSA). The balance as of February 7, 2011 was $18,385.11.

Website – Fitzgerald

- Titles of board members have been removed.
- The homepage was restored to normal after the last event.
- Faculty Talk event will go up at the end of February.
- Michael Whang will work on getting a photo gallery created for photos of Friends’ events.
- Friendly Notes is up on the website and the navigation has been adjusted.
- Upcoming events will now be listed in Friendly Notes and Google Calendar will no longer be used.

Events/PR – Steuer

- Behind the Scenes at the Archives – 23 people attended. Houghton commented that this was a great start to this new series.
- Mini-event with visiting exhibition from Ohio State manuscript collections – Exhibit is coming for the Medieval Congress. Friends will support by covering cost of insurance and some open hours will be available for members, probably Sunday afternoon. It will be promoted with a banner on the website.
- Faculty Talk – Steuer event will be promoted on the website and with flyers that can be posted around campus and community.
- Planning for fall events – Steuer approached Brad Dennis, a librarian in the Education Library, about the possibility of doing a Behind the Scenes in the Education Library while they are in temporary quarters. This will be discussed further at an upcoming meeting.
• Possible future event with Ladies Library Association – The Ladies Library Association may be hosting Jeff Abshear from the Kalamazoo Book Arts Center. The Friends may want to look into the possibility of partnering for the event.
• Annual meeting - Carol Haenicke will be approached about speaking at the event about the Meaders. Sheldon will be checking on the Fetzer Center for KPL Friends to make sure the space is adequate for the two concurrent meetings followed by the joint meeting.

Old Business

Banner Stand – Smith

Purchasing a banner stand for the Friends was discussed. It was decided that a stand would not be purchased. The Friends will borrow a stand from the Digitization Center. It can be booked in advance.

Archives Update – Houghton

The town hall meeting regarding the future Archives building has not been rescheduled. Friends will be notified as soon as a new date is set.

Sharon Carlson has agreed to write something for Friendly Notes about the Archives situation.

Misc.

Dave Sheldon noted that Joyce Zastrow is having health problems and may not be able to attend meetings for a while.

The next meeting is March 7, 2011.

Adjourned at 2:40.

Beth Timmerman
Secretary