Minutes of the February 6, 2011 Friends of the University Libraries Board Meeting


Welcome/Announcements – Steuer welcomed everybody. The meeting next time will be chaired by Houghton.

Approval of Agenda - The agenda was approved as presented.

Approval of Minutes – The minutes were approved as amended. (Houghton/Zastrow)

New Business

Treasurer’s Report

Smith distributed the budget report. The LSAB has changed its name. Two student employee scholarships ($500 each, one funded by the Friends) were awarded. $87.50 was expended for the May joint meeting of the KPL and WMU Friends groups.

Committee Reports

Website
Carlson sent the minutes and they now appear on the website. Steuer will put the Friendly Notes on the website.

Events/PR

March Events – Michael Nassaney and Jen Bervin are the featured events in March. Houghton will purchase refreshments. The English Department will take care of refreshments for the Bervin event.

Nate Powell/Gwen Tarbox funding – Steuer is working on this. We need $750 for three days which includes an exhibit and talks.

1893 Event – This could be an event for Spring 2013. Steuer has found a potential speaker on an interactive website. We may be able to get some funds from WMU’s History Department. http://ecuip.lib.uchicago.edu/diglib/social/worldsfair_1893/ The other event in 2013 will be a “behind the scenes tour” of the new Education Library.

Annual Meeting – Steuer presented a list of current authors. The meeting is May 3, 3:30-5:00. Several suggestions came forth. Steuer will contact them. Carlson volunteered to help. There were eleven suggested contacts.

Awards – Garland-Rike talked about the ULSA application for Neil Chase to attend a multi-session letterpress workshop at the Kalamazoo Book Arts Center. The workshop was approved. Garland-Rike also talked about the recent scholarship awards made to two student employees.

Nominations – Two people are rotating off so at least two nominees are needed. The student representative term is also up. We may need a replacement for another member. Gedeon needs to be reappointed as University Libraries liaison.
Old Business

Archives update – Carlson provided a report on the last meeting with facilities management and the SHW Group. The project has been scaled back to 7.5 million from 10 million. Information was provided to the SHW Group and the consultant on needs. There will be another meeting in February and Carlson will have a better idea of how the new budget affects space configuration.

Other Business

Parking and the Friends – Steuer and Carlson described the problem with volunteer parking on campus. The consensus was it would be nice to support volunteers. A motion was made and approved to purchase up to $150 in parking permits for volunteers. (Carlson/Dunn)

Visit from Development Officer – Steuer introduced Nichole (Nikki) Perk. Perk is the engagement manager. Her responsibilities are the College of Arts and Sciences and the University Libraries. Perk was interested in learning what we do to acknowledge the Friends, to engage them, and to thank them. She would like to see how the Friends membership can be taken to the next level. A gift and thank you book is in process for development. Carlson will send notices to Nikki.

Update about Development Services – Steuer has been in touch with Development and with Nikki’s help has a list of members. An email can be sent from the Development to the membership. There will be a reminder of the March 14 event sent via email.

The meeting adjourned at 3:00 p.m. The minutes were taken by S. Carlson