Friends of the University Libraries, Western Michigan University
Minutes
March 7, 2011

Present: A. Dunn, Fitzgerald, Garland-Rike, Gedeon, Houghton, Sheldon, Smith, Steuer, Timmerman, Zastrow

Meeting was called to order at 2:10

Agenda was approved (Fitzgerald/Houghton)

Minutes were approved as amended (Sheldon/Dunn)

New Business

Treasurer’s Report - Smith

Smith distributed a printed report. He reported that the only activity since last month were membership renewals of $360.00. The balance as of March 7, 2011 was $18,745.11.

Website – Fitzgerald

- Faculty lecture info will go up this week and replace the town hall event.
- Photo gallery still in process.

Events/PR – Steuer

- Manuscript collection from Ohio State for Medieval Congress – Friends will pay to insure at an approximate cost of $100.00. The exhibit will stay over on the afternoon of Sunday, May 15 for Friends members to view. There are about 15 items in the collection.
- Faculty talk with Ken Steuer - Houghton will pick up cookies for the event. All other details are set.
- Behind the scenes tour – The education library is not interested in participating in this event until they are situated in their new facility. The music library was suggested and all agreed it was a good option. Fitzgerald agreed to the proposal. Date to be determined.
- Programming for next year – Steuer suggested that we co-sponsor with the English department an event featuring Jen Bervin, a poet and book artist. The Center for the Humanities and the Book Arts Center have already agreed to be involved. The group agreed that this would be a good event to reach potential new members. We will want to have our information out at the event and our contribution will probably be refreshments or something along those lines.
- Ladies Library event – Jeff Abshear of the Kalamazoo Book Arts Center will be giving a talk at the Ladies Library. The Friends board agreed to pursue the
Nominating—Sheldon

- There are two open spots for the coming year. Sheldon and Timmerman will be leaving the board. Dunn has agreed to continue. She will be graduating so she will move from student member to regular board member. Sharon Carlson has agreed to return to the board as secretary. Steuer and Houghton will remain in their current positions as officers. A student member still needs to be found.
- Sheldon reported that there is confusion over the two year terms and the three year terms. Dates of terms are not on the website. The bylaws state that board terms are three years and that the president and vice president can be elected from the entire membership. It was agreed that these issues will be left for now and followed up on at a later date.
- Possible future board members will be looked for on the current Friends membership list.

Awards – Steuer

- Student scholarship – LSAB is planning on another round of student scholarships for the fall. Friends need to decide if they will participate since the original commitment only obligates us to one a year, and that has been fulfilled. A motion was made and passed that the Friends support a second scholarship this year. (Houghton/Fitzgerald)

Annual Meeting – Steuer/Sheldon

- Speakers are all arranged for program but will need a time to get together to plan details. Shirley Scott will speak about the Meaders. Carol Haenicke will be out of town.
- Bios being compiled for all speakers.
- Cost for attendees for brunch is $15.00. It was agreed that speakers should not pay.
- Sheldon to check with KPL Friends to see if they would like to meet one more time before the annual meeting.
- Sheldon inspected the meeting space at the Fetzer Center. There is one large room for the joint meeting and a separate smaller room where one of the groups can go for the separate meetings.

Old Business

New membership recruitment – Steuer

- Steuer received a follow-up from the LSAB with suggestions for Friends recruitment. Two of the suggestions were to send library staff a letter with information about the Friends and sponsoring a book collecting contest. It was suggested that the Friends may want to ask LSAB if they are interested in helping with the contest. Steuer will send the board the other suggestions from LSAB.
• Emeriti Council – Steuer and Houghton will be talking to them in the fall for recruitment purposes.
• Honors College Lyceum – Steuer and Carlson will be speaking to this group and will mention the Friends.
• Life-long learning group – Houghton suggested that they would be a good group to approach about Friends membership.

Archives Town Hall Meeting – Houghton

• The meeting is to be held at the Fetzer Center on March 8, 5:00-7:00. Campus Planning is hosting and the architectural firm will present.

Other Business

• Friendly Notes – Steuer reported that there have been three responses to Friendly Notes. People seem to like it and want to receive everything electronically. The next Friendly Notes will be out in the fall.
• A motion was made and passed to make Bettina Meyer a lifetime member of the Friends. (Fitzgerald/Houghton)

The next meeting is April 4, 2011.

Adjourned at 3:10.

Beth Timmerman
Secretary