Minutes – Friends of University Libraries Board Meeting
November 7, 2011 - 111 East Hall


Welcome/Announcements

Garland-Rike announced the upcoming Russian Festival and Bach Festival Chorus event at Kalamazoo College.

Approval of Agenda

The Agenda was approved as presented. (Dunn/Garland-Rike)

Approval of Minutes

The minutes were approved as presented. (Dunn/Fitzgerald)

New Business

Treasurer’s Report

Smith reported that the FUL received $298 from Better World Books. There was one new membership and several renewals. The cookies for the last event have appeared on the books. Bronco Bash also went through. There is a hold up on KPL. Buckner indicated we need a receipt to make payment.

Committee Reports

Website
Fitzgerald had nothing new to report.

Events/PR
Final details for “Behind the Scenes at the Music Library” on November 10 were discussed. Houghton, Steuer, and Smith will take care of arrangements.

Emeriti visit
Houghton and Steuer provided a program. One new member signed up. Several people expressed a great deal of interest in the activities of the University Libraries. Steuer also saw Carol Haenicke and discussed the Legacy Collections Building with her.

Sheehy and Bervin Talks
Steuer reported that earlier approval had been given informally to contribute toward these events. She asked for a formal motion. A motion was made and unanimously approved to contribute $150 each for the Sheehy and Bervin programs. (Carlson/Garland-Rike)

Michael Nassany Talk
Dr. Nassaney will provide a program on March 14, “Public Archaeology at a Long Lost Trading Post in Southwest Michigan: The Continuing Saga of the Fort St. Joseph Investigations.”

Friendly Notes
Steuer has asked for information about the progress of the Education Library. She needs about 200 words and a photo. Steuer will show Dunn the software program so Dunn can take over the publication of Friendly Notes.
Spring Calendar
   Michael Nassaney – March 14
   Jan Bervin – March 28
   Volunteer/Friends Event – April ?
   Annual Meeting – May ?

Brainstorming
There was much discussion on author oriented programs. It was suggested that possibly a Friends event could launch the WMU Authors site in the University Libraries. Steuer will approach Barbara Cockrell. If anybody has suggestions for specific WMU authors who could provide a 10 minute talk, please email those to Steuer.

Finals Food
This event will be December 11 and 12th and starts at 9 p.m. and goes until 2 in the morning. It involves refilling coffee pots and passing out snacks. Dunn, Smith, and Steuer will work the late shift (11-2) and Carlson and Houghton will work the earlier shift (9-11).

Student Scholarship
The University Libraries is going ahead with the scholarship but Buckner is taking over the role of LSAB. Garland-Rike who is the committee member for the Friends. The consensus was to support it as long as the Friends have representation in the selection process.

Historical Friends Materials
Steuer has taken all of her files on the G Drive. She others to place files on the drive, too.

Old Business

New Membership Recruitment/LSAB
Steuer has written a letter on membership recruitment for students and staff.

Archives Fundraising Update
Carlson provided an update. She and Steuer are working on an NEH Planning Grant.

Gatherings Update
Steuer has been involved in several meetings concerning Gatherings and putting it in ScholarWorks. There has been quite a bit of discussion about making it a standard size, printing it internally, and reducing costs. The background color, unusual size, and tri-fold format make it difficult to put it online.

Other Business

Bookmarks
Hought discussed the Libraries bookmarks. Steuer has a request from the Mattawan Public Library for information. The bookmarks are currently at the Kalamazoo Public Library reference desk and the Portage District Library information desk. They are not available freely but available if a librarian wants to make a referral. There was an initial printing of 300. It was suggested that Vicksburg may be another location.

Book Club
Steuer will be checking in with the book club people in the next month.

The meeting adjourned at 3:00 p.m.

The minutes were taken by S. Carlson.