Minutes of the Friends of the University Libraries Board Meeting, October 1, 2012, 111 East Hall

Present: Lynn Houghton, presiding; Sharon Carlson, Edward Eckel, Randle Gedeon, John Houdek, Scott Smith, Susan Steuer, Joyce Zastrow.

Welcome/Introductions/Announcements
Houghton welcomed everybody. She has been in touch with Annee Dunn. She sent her an email to find out about her availability. She will also touch base with Katie Jones.

Approval of Agenda
The agenda was approved as presented. (Carlson/Steuer)

Approval of Minutes
The minutes of the September 10, 2012 meeting were amended to include a space before the paragraph beginning with “Upcoming.” (Eckel/Steuer)

Treasurer’s Report
Smith distributed the report. Smith went over the renewals and reimbursements from Better World Books. The treasurers report was approved as presented. (Carlson/Eckel)

Committee Reports

Events Committee
Gwen Tarbox – Houghton reviewed the program. The consensus was that it was a successful program. Tarbox will host a dinner for Powell during his visit.

Nate Powell, Visiting Artist and Author, October 4, 2012 – It was suggested that we have lemonade, water, and fruit. We will use the cookies that are left from the last event. He will stay at the Oaklands and the Book Arts Center will pay for his room.

Bob Anemone – Eckel has been in touch and he would be happy to provide a program.

Jacqueline Eng – Eckel was in touch with her and she had follow-up questions. She wanted to know the length of program and audience. She could do a program the latter half of fall 2013 or spring 2013 or spring 2014. Eckel will get back in touch with her.

The consensus was to have the schedule set by February 1, 2013 for the fall and spring programs. Steuer suggested that we ask Anemone and Eng if they have a suggestion for an external speaker.

Web/Marketing Committee
Carlson had a meeting with Lou Morgan who is the new director of marketing and public relations for the University Libraries. She talked to Morgan about *Friendly Notes*. Morgan did not know about the bookmarks sponsored by the Friends for distribution at area public libraries. Houghton went over the bookmarks. Carlson will send a copy to Morgan.

**Membership Committee**

Houghton reviewed the membership form. There are some minor corrections needed. Steuer asked Morgan to review the design. Morgan is interested in working on the design. Houghton asked for revisions to the text by the next meeting.

**Student Awards/Events Committee**

Houghton discussed this committee which also involves staff support. She will change the heading for the next meeting.

Houghton asked about the Research Night at the Library event. Carlson, Eckel, and Steuer reviewed the plans for the event which will be held on October 23 from 4 p.m. to 10 p.m. A motion was made and approved to allocate up to $100 for the event toward refreshments or other needed support. (Carlson/Steuer) It was suggested that the Friends banner be displayed at the event. Houdek suggested that we provide examples of research to students to help them better visualize the process.

Steuer asked about staff support for the Chicago ALA conference in June, 2013. Houghton said there probably would be interest. Houghton said we will look into this.

**Old Business**

Zhang Legacy Collections Building - Carlson provided a brief update. The building has been named for the Zhangs. The projected date of completion is mid to late September 2013. The site was surveyed last week. The concrete and foundation bids are probably in. The building will be heated and cooled using geothermal technology. This may be the only stand-alone archival facility in the United States to utilize this technology. Carlson is also investigating whether WMU would support an application for an NEH Challenge Grant. This grant application would be for the seminar room.

There was a motion which was approved to adjourn. (Steuer/Zastrow)

The meeting adjourned at 2:55 p.m.