My Home

My Home is your starting point inside Elearning Environment. From here, you can set up your profile, change your password and email address, edit your preferences, and access your courses. It is also WMU's homepage, where you can read news items and access any general WMU announcements, content, links, discussions, or other available resources.
Navigation Top Bar

Click shortcuts to view message alerts and send emails and view reminders for assignments. The drop down next to your name allows you to set personal settings in regards to: Profile information, Notifications and other account settings. Click the drop down next to your name in the upper right hand corner to view these options.
Navigation Lower Bar

Access available tools through the links in the navigation bar. These allow for Self-Registration of certain classes, completion of a Browser check, Video check and additional D2L Help.
News

News regarding the Elearning website will be found in the Elearning News Widget. Look here for announcements.
My Courses

My Course Widget - Lists all courses available to you.

You will always see the last 10 Accessed Courses. Click on the blue title of the course to enter into the course.

If you don’t see your course. You can complete a course search. Type in the title of the course in the search bar and click search to find a course.
Calendar

The Calendar widget displays a monthly calendar and upcoming events that you may have.

"Click" the drop down arrow to hide or expand views.
Student Help Widget

The student help widget provides IT contact information and links to resources such as: D2L Help Documents and other WMU support sites.

For live assistance contact the Help Desk:
The Help Desk is located on the second floor of the University Computing Center and may be reached at (269) 387-4357 (HELP), option 1 or by email to helpdesk@wmich.edu. Help Desk hours and links to resources available at www.wmich.edu/helpdesk

For self-service help & training, visit the following:

Elearning Student Support
Desire2Learn Help Documents
Library Widget

The library widget is available as a quick way to search for materials hosted in the WMU library.

Type in the title or topic you are looking for and click "Go".

Access other library resources by clicking the blue links.
Course Home

The Navbar is used to access the different parts of an online course. From the Navbar you can reach any part of the course you need.

News from the professor regarding the Course will be found in the Elearning News Widget on your Course Home site.

The following information is provided on the page:

- **Elearning News**: 
  - Course Introduction
  - There has been some confusion about this course. This course is a general orientation course designed to familiarize students with the new Elearning system. This is not a for-credit course and there is no fee or other charge attached to this course.

Welcome to the Elearning student orientation tutorial

This tutorial will help you become familiar with online learning and with the Desire2Learn system. By completing this tutorial you are preparing yourself for success in your online educational experience.

So, let’s get started.

- First, notice that you are currently in your Course Home. Important class announcements may be posted under the News area. Your instructor may also post widgets on this page. Widgets may contain items like your course syllabus or calendar.
- Next, read the widget concerning the Syllabus, which you will find in virtually all of your courses.
- Finally, click on the Content link above and begin.

- **Syllabus**
  - Instructors will place important policies and procedures in the Syllabus. It is one of the most important areas of your course. There are a few different areas where the Syllabus may be located. These include:
    - Course Navigation Bar (Content link above)
    - Course Home Widgets (like this widget)

Make sure to locate and thoroughly review the Syllabus before you start working in a course.

**Click here for a sample syllabus**

- **Calendar**
  - Wednesday, July 22, 2015
  - Upcoming events
    - There are no events to display.
    - Create an event.

- **Student Help Widget**
  - Help and Technical Support

Contact the Help Desk

The Help Desk is located on the second floor of the University Computing Center and may be reached at 269/387-4257 (MGR), option 1, or by email to helpdesk@wmich.edu.

Fall/spring hours:
- Monday-Thursday: 8 a.m. to 10 p.m.
- Friday: 8 a.m. to 5 p.m.
- Saturday: Closed
- Sunday: Noon to 10 p.m.
  * Closed on holidays

Summer 1/2 hours:
- Monday-Friday: 8 a.m. to 5 p.m.
- Saturday: Closed
- Sunday: Closed
  *Closed on holidays

- **Instructor Help Widget**
  - Help and Technical Support
Course Home