**EMERGENCY GUIDELINES**

- Familiarize yourself with all exit locations
- Know where all fire and safety equipment is located
- Know your evacuation assembly area
- Proceed to the **Tornado Shelter Area** in the event of a tornado
- Do not use elevators during a fire - use only stairwells

**LEGEND**

- **YOU ARE HERE**
- **FIRE ALARM**
- **PULL BOX**
- **FIRE EXTINGUISHER**
- **TORNADO SHELTER AREA**
- **PRIMARY REASSEMBLY AREA**
- **ALTERNATE REASSEMBLY AREA**
- **TO OUTSIDE EXIT**
- **ACCESSIBLE EXIT**
- **RESTROOMS**
- **STAIRWELL**

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**AREA MAP**

- **PARKING LOT AREAS AND FRONT**
- **PRIMARY REASSEMBLY AREA**

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**1ST FLOOR**

- **BREAKOUT ROOM**
- **EMERGENCY EYE WASH AND SHOWER**
- **NATURAL GAS SHUT-OFF**

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**EMERGENCY PHONE # 911**

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**EMERGENCY GUIDE**