Policy Statement
Presenting Required Student Recitals Off Campus

The School of Music supports students who wish to present required degree recitals in an off-campus venue as long as their applied music instructors support the idea. Here is the procedure for doing so.

✔ As usual the student would pick up Request for Scheduling forms from Dannielle Sturgeon.

✔ If the student is interested in the off-campus venue option, he/she must discuss this with his/her applied instructor when obtaining the “first signatures” on the Request for Scheduling form.

✔ If the applied instructor approves the off-campus proposal, the student would then be responsible for determining a potential date in the chosen venue. This should be done in consultation with the appropriate applied instructor(s) who is/are required to attend the recital.

✔ The student would then return to the Concerts Office with the previously determined date and venue to officially schedule the recital with Kevin West.

✔ The student would then collect the “second signatures,” return to Dannielle Sturgeon, and pay $30.

✔ All normal scheduling restrictions would apply.

✔ The hearing requirement would still apply. The $20 payment after the hearing would apply.

✔ The standard printed program prepared by the Concerts Office would need to be used.

✔ The School of Music would not be responsible for any arrangements at the chosen venue.

✔ The School would not be responsible for providing “equipment” at the chosen venue.

✔ The School would provide no “staff” (Trolls, etc.) at the chosen venue. The presenter would do his/her best to report an attendance figure to the Concerts Office.

✔ None of the usual “recording” options would be available in the chosen venue. [The student would need to make his/her own recording arrangements.]

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