This overview will go over the steps needed to set up discussions for a cross sectioned classes. (ie. more than one section combined into one course.)

**Step 1 - Go to Discussions**

Choose "Discussions" under the "Communication" menu on the navigation bar.
Step 2 - Create new forum

On the "Discussions List" page:

Click "New" and Select "Forum"
Step 3 - Setting up the Forum

1. Add topic Title and Description (Pose a question for students to discuss)

2. Add instructions for students

3. (Optional) Select all appropriate options (i.e. "users must start a thread before they can read and reply to other threads in each topic".)

4. Click "Save and Close"
Step 4 - Setting Group and Section Restrictions

You should now be back in the main Discussions list menu.

1. Go to "Group and Section Restrictions"

2. Scroll down to the drop down menu for Forum and select your newly created forum topic.

3. Next, click the blue hyperlink to "Automatically create restricted topics"
Step 5 - Create

1. Under the heading, Group or Section Category, select "Section"

2. Under the heading Forum, verify that the correct forum is selected.

3. Click "Create"
Step 6 - Review Restrictions

There should now be a separate topic created for each section of your course.

1. Note that each topic created has restrictions set so that only that section may view their own particular discussion board.

2. Click "Save"
Step 7 - Review Discussion Lists & Edit Topic Titles

1. Go back to "Discussions List" to view the discussion forum and session topics.

(Optional) Change individual Topic titles for each discussion forum.

*Note: You may need to scroll down or "reorder" forums to view the most recently created forum.
Optional (Re-name topics)

You may choose to re-name topics for each section and/or include further instruction for each section.
Optional (Re-name topics/Edit descriptions)

You may now edit the topic title and/or description for that particular course section.