1. Log into your course
2. Click Communications
3. Click Groups
4. Click the group number or title that you would like to edit

For this example we will be using Group 1

![Manage Groups](image)
5. Click Enroll Users
6. Click the checkbox next to the name you would like to add or remove.

If you have a very large class list, you can use the search function to find the names of the student(s) you want add or remove.
7. Click Save