Applications will be considered for pre-arranged interviews at Oshkosh Placement Exchange 2017. For more information, visit the WMU Residence Life home page at wmic.edu/housing or contact Lynnae Stankus at (269) 387-4735 or lynnae.stankus@wmich.edu

Are YOU interested in becoming a Graduate Assistant Hall Director?

WMU is listed as one of the nation’s top 100 public universities by U.S. News & World Report.

WMU is one of the 100 largest universities in the nation with a total student population of 23,556.

WMU has 148 undergraduate programs and over 100 graduate programs.

WMU opened a new residence hall complex, Western Heights, in fall 2015. Includes a house commons area, theater and game rooms, and centrally private bathrooms.

Graduate Assistant Hall Director

2017-2018

Responsibilities:
In conjunction with the Residence Hall Director:
• The Graduate Assistant Hall Director provides leadership to intentionally and collaboratively create environments that positively influence student learning and development
• Assist in the supervision, training and evaluation of 7-23 Resident Assistants (RAs)
• Provide programming to meet the students’ developmental needs
• Guide hall government which includes managing a budget
• Collaborate with others to ensure facilities are safe, secure and maintained
• Shared responsibility for 400-800 students
• Adjudicate violations of the student code
• Part of an on-call duty rotation
• Oversee front desk operations including direct supervision, training and development of 10-30 desk staff employees
• Serve on a departmental committee

Requirements:
• Bachelor’s degree
• Residence hall work experience (preferred) or significant leadership experience
• Graduate program acceptance within first academic year (Higher Education and Student Affairs Leadership (HESA) or related program preferred)
• This is a two year position with the possibility of a third year (with approval)
• Extensive evening and weekend work required
• This is a live-in position with the expectation of high visibility

Remuneration:
• $6,067 per semester for fall/spring semesters salary: plus 100% of tuition up to 9 main campus credit hours per semester, apartment, meals during academic year when dining halls are open
• If not enrolled in a WMU graduate program, a cash stipend and the opportunity to take classes (must be accepted into a program after one year)
• Opportunity for a designated eligible individual for apartment; cat option also available (inquire for more information)
• Laptop computer – for use while under contract
• Reserved parking
• 10% bookstore discount
• Professional development opportunities

Note: this remuneration information is based on the 2016-17 academic year.