**Applicant Requirements:**
- The position would be for the Fall 2017/Spring 2018 semester. You will not be contacted unless you are being considered for a vacancy. We currently do not have any vacancies but we anticipate vacancies to occur between now and the start of fall semester.
- 2.6 Cumulative GPA at the time of application.
- Must have lived in residence halls for two semesters (at any college or university).
- Must have obtained 16 credits at a college or university by the end of the Spring 2017 semester. *(Credits obtained do not include AP or credits obtained while in High School.)* Note: If a transfer student, housing and GPA verification (transcript) must be provided to the Residence Life office in Faunce Student Services.
- Must submit an online completed application and two (2) online recommendation forms. Applications will not be considered without recommendation forms.
- You will be contacted via phone or email if we are able to interview you. Interviews will occur as positions open.

**Please read carefully the following information:**
- Incomplete applications will not be considered. Scroll to page 2 for a checklist of what to include in a complete application.
- Applications without recommendation forms will not be considered.

**Applications can be found online at http://wmich.edu/housing/employ/**

**Questions:**
If you have any questions about the selection process or your eligibility please contact Lynnae Stankus at lynnae.stankus@wmich.edu.

**RA Application Check List**
Make sure you are not forgetting anything!

- Online application, including attaching a PDF resume submitted.
- Online recommendation form from a Residence Life Staff Member submitted. (ie: Hall Director, Graduate Assistant, Resident Assistant)
- Online recommendation form from another person who can speak to your leadership skills and work ethic submitted. (ie: a supervisor, organization advisor, coach, professor, etc.)
RA Job Description

The purpose of the Resident Assistant (RA) is to enhance the quality of life in the residence halls while supporting the academic mission of the university for the students in that community. The position requires an individual who is flexible enough to assume a variety of roles as dictated by the changing needs of students. It is crucial that an individual be able to relate well to others and handle administrative responsibilities. The RA is more than just a friendly presence; she/he is the crucial link in creating an environment in which students develop independence and learn to live cooperatively with others.

Residence Life seeks candidates who enjoy working in a community setting and fostering a living/learning community.

More information on the RA job description and requirements can be found online at: http://wmich.edu/housing/ra-description