

Use and Finance Bi-Annual Reporting Form

Reporting Period: January 2017 through June 2017

University/College: Western Michigan University

Number of Projects to Report: 4

Estimated Impact on Tuition and Fee Rates:¹ None

	Project Description	Project Timeline	Project Costs		Funding Sources
1.	Campus Services Building Expansion: The project consists of a 50,000 square foot building addition to the existing Campus Services Building which will house ROTC offices and Landscape Services. Project also consisted of renovation of the Physical Plant offices to accommodate Building Custodial Services.	Start Date: February 15, 2017 Completion: January 1, 2018	Property Acquisition	\$ n/a	Tuition \$
			Remodeling	\$ 223,027	Millage \$
			Additions	\$ 2,859,549	Bond Proceeds \$
			Landscaping/Roads	\$ 50,000	Donations \$
			Equipment	\$ n/a	Federal \$
			Other (Furnishings)	\$ 100,000	Invest. Earnings – \$ 3.23 M
			Total:	\$ 3,232,576	Utilities \$
					<u>General Fund</u> \$
					Total cost \$3,232,576

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2.	<p>Campus Wayfinding: This project is a campus wide implementation of new signage. The identity component of the program, the name and logotype, should ensure that the name is presented in an effective, legible and consistent manner in all applications across all media. The functional component of the sign system, the wayfinding and signage, ensures a user friendly experience for the first time and repeat visitors by helping them safely and efficiently locate parking, event venues and campus buildings. The image component of the sign system will enhance the look and feel of the campus by complementing its architecture and landscaping while creating clearer connections and user arrival experiences. Installation of signs starts May 1st.</p>	<p>Start Date: March 15, 2017</p> <p>Completion: August 15, 2018</p>	<table> <tr> <td>Property Acquisition</td> <td>\$ n/a</td> </tr> <tr> <td>Remodeling</td> <td>\$ n/a</td> </tr> <tr> <td>Additions</td> <td>\$ n/a</td> </tr> <tr> <td>Landscaping/Roads</td> <td>\$ n/a</td> </tr> <tr> <td>Equipment</td> <td>\$ n/a</td> </tr> <tr> <td>Other (Signage)</td> <td>\$ 5.2 M</td> </tr> <tr> <td>Total:</td> <td>\$ 5.2 M</td> </tr> </table>	Property Acquisition	\$ n/a	Remodeling	\$ n/a	Additions	\$ n/a	Landscaping/Roads	\$ n/a	Equipment	\$ n/a	Other (Signage)	\$ 5.2 M	Total:	\$ 5.2 M	<table> <tr> <td>Tuition</td> <td>\$</td> </tr> <tr> <td>Millage</td> <td>\$</td> </tr> <tr> <td>Bond Proceeds</td> <td>\$</td> </tr> <tr> <td>Donations</td> <td>\$</td> </tr> <tr> <td>Federal</td> <td>\$</td> </tr> <tr> <td>Invest. Earnings –</td> <td>\$5.2 M</td> </tr> <tr> <td>Utilities</td> <td>\$</td> </tr> <tr> <td><u>General Fund</u></td> <td>\$</td> </tr> <tr> <td>Total cost</td> <td>\$5,200,000</td> </tr> </table>	Tuition	\$	Millage	\$	Bond Proceeds	\$	Donations	\$	Federal	\$	Invest. Earnings –	\$5.2 M	Utilities	\$	<u>General Fund</u>	\$	Total cost	\$5,200,000
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3	Arcadia steam and condensate replacement - This project consists of the replacement of approximately 500 feet of 18 inch steam and 8 inch condensate pipe. In addition, 150 feet of storm and 300 feet sanitary sewer piping is being replaced.	Start Date: May 1, 2017 Completion: Sept. 1, 2017	Property Acquisition \$ n/a Construction \$ 1,658,966 Total: \$ 1,658,966	<u>Deferred Maintenance (Utilities)</u> Total cost \$1,658,966

	Project Description	Project Timeline	Project Costs	Funding Sources
4	Rood/Schneider chiller plant tie in. – This project consists of the placement of approximately 300 feet of chilled water supply and return pipe to connect rood Hall chillers to the Schneider Hall plant. In addition, one chiller in Rood will be replaced.	Start Date: May 25, 2017 Completion: December, 31 2017	Property Acquisition \$ n/a Construction \$ 1,200,000 Total: \$ 1,200,000	<u>Utility Reserve</u> Total cost \$1,200,000

Instructions:

1. Projects shall be reported on this standard form and submitted to the Joint Capital Outlay Subcommittee, the fiscal agencies, and the State Budget Office ***on or before June 30 and December 31 of each year***. Submission to the above parties shall be accomplished by posting the reports on the institution's website under the "Budget and Performance Transparency Reporting" section. If an institution has no projects to report for a six-month period, enter "None" next to "Number of Projects to Report" located on the top of the form.
2. Reports shall include all contracts entered into for new construction of ***self-funded projects costing in excess of \$1,000,000.00***. Projects funded by State capital outlay appropriations are not to be included in these reports. Once submitted, a project does not have to be listed in any subsequent report, unless a change in project cost has occurred. In such case, the subsequent use and finance report shall clearly state that the project cost has changed, listing the dollar amount of the change, and including reasons for the cost change.
3. New construction includes land or property acquisition, remodeling and additions, maintenance projects, roads, landscaping, equipment, telecommunications, utilities, and parking lots and structures.
4. Project Description should include a basic overview of the project including the purpose and justification for the project.
5. Reports shall detail by amount the funding sources that are supporting a project (e.g. tuition, fees, bond funds, millage, donations, etc.).
6. ***Penalties:*** Statutory language in the appropriation act for Universities and Community Colleges provides that institutions shall comply with the current use and finance requirements of the Joint Capital Outlay Subcommittee and provides for a 1.0% reduction in State appropriations for each violation.

Statutory References

Management and Budget Act, 1984 PA 431, Section 238, MCL 18.1238

State School Aid Act, 1979 PA 94, Section 208, MCL 388.1808

State School Aid Act, 1979 PA 94, Section 275a, MCL 388.1875a